



BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD AGENDA

January 20, 2022
Zoom Meeting

CALL MEETING TO ORDER

ADDITION TO THE AGENDA

THOSE PRESENT:

FINANCIAL REVIEW

CONSENT AGENDA:

(All matters listed within the Consent Agenda have been distributed to each member of the Board of Commission for reading and study, are considered to be routine, and will be considered or enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.)

- Approval of the Agenda dated 01/20/2022
- Approval of Regular Meeting Minutes dated 01/06/2022
- Approval and pay:
- **Expenditures:**
- **13th month**

	522 Fire Control	55,233.46
	<u>001 General Fund</u>	<u>55,233.46</u>

Expenditure

	522 Fire Control	67,177.03
	589 Payroll Clearing	5,882.31
	<u>001 General Fund</u>	<u>73,059.34</u>

EFT

	522 Fire Control	204,134.67
	589 Payroll Clearing	-64,011.53
	<u>001 General Fund</u>	<u>140,123.14</u>

KeyBank and DRS

	522 Fire Control	15,184.54
	589 Payroll Clearing	57,586.19
	<u>001 General Fund</u>	<u>72,770.73</u>

Grand Total: 341,186.67

RESOLUTIONS/MOTIONS

- Resolution 2022-02 Surplus of Equipment
- Station 420 Sign quote
- Approve Commissioner Brink's compensation of \$542.55

DISTRICT REPORTS

- Union Report
- Volunteer Report
- Logistics Report
- City Liaison Report
- Commissioner’s Report
- Fire Chief’s Report
- District Secretary’s Report

OPEN FORUM DISCUSSION

IMPORTANT DATES

- February 12 – Tri-County Commissioners meeting, Benton 2 at 0900 hrs.

CORRESPONDENCE

AMBULANCE SERVICE PROGRAM UPDATES

UNFINISHED BUSINESS

- Fire Department Community Assistance, Referrals and Education Services (FDCARES) program
- Station Design Team
- Apparatus Committee
- Volunteer Recruitment
- COVID19
- EMS Levy

NEW BUSINESS

AGENDA ITEMS FOR NEXT MEETING

EXECUTIVE SESSION

ADJOURNMENT:

Attested:

 01/20/22
 SLITA BRADLEY, DISTRICT SECRETARY

 01/20/2022
 MICHAEL VAN BEEK, COMMISSIONER

 01/20/2022
 GARRETT GOODWIN, COMMISSIONER

 01/20/22
 FRED BRINK, COMMISSIONER



BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD MEETING MINUTES

January 6, 2022
Zoom Meeting

CALL MEETING TO ORDER

Commissioner called the meeting to order at 1800 hrs.

ADDITION TO THE AGENDA

- Oath of Office

THOSE PRESENT:

Commissioner Michael Van Beek
Commissioner Fred Brink
Commissioner Garrett Goodwin
Fire Chief Paul Carlyle
District Secretary Slita Bradley
Logistics Ed Caraway
Captain Bonnie Rogers

Captain Matthew Borschowa
Firefighter Josh Ammann
City Liaison David Fetto
Lieutenant Aaron Meloy
Firefighter Trevor Heinkel
Logistics Ed Caraway

FINANCIAL REVIEW

- Reviewed with no questions.

CONSENT AGENDA:

(All matters listed within the Consent Agenda have been distributed to each member of the Board of Commission for reading and study, are considered to be routine, and will be considered or enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.)

- Approval of the Agenda dated 01/06/2022
- Approval of Regular Meeting Minutes dated 12/16/2021
- Approval and pay:
- **Expenditures:**

522 Fire Control	48,551.89
589 Payroll Clearing	181.36
<u>001 General Fund</u>	<u>48,733.25</u>
594 Capital Expenditures	3,104.00
<u>401 Construction Fund</u>	<u>3,104.00</u>

Total: 51,837.25

Commissioner Brink made a motion to approve the consent agenda, seconded by Commissioner Van Beek and the motion carried.

OATH OF OFFICE

- Commissioner Brink was sworn in as an elected official.

RESOLUTIONS/MOTIONS

- Resolution 2022-01 Surplus of Equipment

Commissioner Brink made a motion to approve Resolution 2022-01, seconded by Commissioner Van Beek and the motion carried.

DISTRICT REPORTS

- Union Report
 - No report
- Volunteer Report
 - No report
- Logistics Report
 - Logistics will be buying a hot pot so they can make hot soup and hot beverages on scenes during the winter times.
- City Liaison Report
 - No report
- Commissioner's Report
 - No report
- Fire Chief's Report
 - He attended labor management meeting, still working on items.
 - He attended the Liz Loomis meeting. Completed the plan for 2022.
 - i. They will attend a commissioner meeting in March/April of 2022 to provide a presentation.
 - He attended a meeting with Ryan Husser the district manager for Fire House Subs. We provide him some pictures for the facility. We are also looking to donate some excess equipment to them for use as fire memorabilia at the location.
 - i. Husser strongly encouraged us to apply for the grant they provide. He will be working with the executive staff to come up with ideas for this grant. The grant opens 01/16/2022 and closes in the end of February.
- District Secretary's Report
 - No report

OPEN FORUM DISCUSSION

- No discussions

IMPORTANT DATES

- January 25 – West Richland Open House
- February – Tri-County Commissioners meeting

CORRESPONDENCE

- None

AMBULANCE SERVICE PROGRAM UPDATES

- No report

UNFINISHED BUSINESS

- Fire Department Community Assistance, Referrals and Education Services (FDCARES) program
 - One referral over the last 2 weeks. Still trying to get ahold of the individual.
- Station Design Team
 - Waiting on quotes to replace station 420 reader's board. It will also need to be relocated due to the city ordinance. Longie will meet with an architect to perform the upstairs work at station 420.
- Apparatus Committee

- Commissioner Goodwin spoke with Newton and the canopy was delivered. It should be in service soon.
- Volunteer Recruitment
 - No report
- COVID19
 - Two personnel out on quarantine. We have been seeing higher positive infection rate in our area.
- EMS Levy
 - No report

NEW BUSINESS

- No new business

AGENDA ITEMS FOR NEXT MEETING

- Fire Department Community Assistance, Referrals and Education Services (FDCARES) program
- Station Design Team
- Apparatus Committee
- Volunteer Recruitment
- COVID19
- EMS Levy

EXECUTIVE SESSION

- No sessions

ADJOURNMENT:

The meeting was adjourned at 1824 hrs.

Attested:

 01/20/22
 SLITA BRADLEY, DISTRICT SECRETARY

 1/20/22
 MICHAEL VAN BEEK, COMMISSIONER

 1/20/22
 GARRETT GOODWIN, COMMISSIONER

 1/20/22
 FRED BRINK, COMMISSIONER

TransDate	TransCheckAmount	vName
1/28/2022	\$ 10,555.84	AMMANN, JOSHUA
1/28/2022	\$ 5,527.15	ANDREWS, BRADLEY E
1/28/2022	\$ 13.85	BAILEY, NOAH F
1/28/2022	\$ 7,819.76	BENITZ, BONNIE M
1/28/2022	\$ 2,046.79	BOOTH, CHERYL A
1/28/2022	\$ 7,118.58	BORSCHOWA, MATTHEW J
1/28/2022	\$ 5,591.15	BRADLEY, SLITA T
1/28/2022	\$ 484.84	BURTON, LAUREN K
1/28/2022	\$ 615.05	CARAWAY, ED R
1/28/2022	\$ 7,375.87	CARLYLE, PAUL E
1/28/2022	\$ 277.05	CLARY, JOHN THOMAS
1/28/2022	\$ 213.10	ELMORE, MONTE R
1/28/2022	\$ 7,527.31	ESTRELLA, MANUEL I
1/28/2022	\$ 886.56	FLOWERS, CODY R
1/28/2022	\$ 5,280.94	GAIDOS, KEVIN G
1/28/2022	\$ 928.12	GIBSON, JARON D
1/28/2022	\$ 706.48	GONZALEZ, LEO G
1/28/2022	\$ 338.23	GOODWIN, GARRETT S
1/28/2022	\$ 196.48	GREEN, REX J
1/28/2022	\$ 59.10	HAMBRIGHT, DAVID K
1/28/2022	\$ 9,508.15	HARPER, THOMAS R
1/28/2022	\$ 13.85	HARRISON, JOSHUA J
1/28/2022	\$ 914.26	HEINKEL, TREVOR B
1/28/2022	\$ 83.11	JEROME, DEBRA A
1/28/2022	\$ 73.88	JOHNSTON, NATANIA M
1/28/2022	\$ 6,687.52	LONGIE, JAMES A
1/28/2022	\$ 761.89	MAHAFFEY, AUSTIN T
1/28/2022	\$ 5,764.24	MELOY, AARON J
1/28/2022	\$ 969.67	MILLER, OWEN J
1/28/2022	\$ 6,546.82	NEWTON, RAYMOND J
1/28/2022	\$ 6,368.07	PREMEL, GARRETT M
1/28/2022	\$ 8,457.59	PUTZ, ALLEN LEE
1/28/2022	\$ 162.70	RICHE, KYLE M
1/28/2022	\$ 6,231.76	SHANNON, ROBERT C
1/28/2022	\$ 14.78	SMITH, CAROLINE
1/28/2022	\$ 27.70	SULLIVAN, SHEILA S
1/28/2022	\$ 845.00	THOMAS, ALYSSA M
1/28/2022	\$ 470.59	VAN BEEK, MICHAEL A
1/28/2022	\$ 69.26	VIGGIANO, DOMINIC P
1/28/2022	\$ 7,142.91	VINING, ANTHONY G
1/28/2022	\$ 207.79	VOSS, SHERRY A
1/28/2022	\$ 69.26	WAHL, MAXWELL D
1/28/2022	\$ 3,407.41	WAKEMAN, BRIAN P
1/28/2022	\$ 4,834.45	WALTON, JACOB M
1/28/2022	\$ 6,385.68	WINTERS, CODY
	\$ 139,580.59	
1/28/2022	\$ 542.55	BRINK, FREDERICK T

WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 15:12:08 Date: 01/19/2022

12/02/2021 To: 12/02/2021

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1816	12/02/2021	Claims	1	186869	ABV	427.67	PEST CONTROL
1817	12/02/2021	Claims	1	186870	BENTON RURAL ELECTRIC	3,277.81	ELECTRICITY
1818	12/02/2021	Claims	1	186871	CHARTER COMMUNICATIONS	459.93	STA 410 INTERNET
1819	12/02/2021	Claims	1	186872	CITY OF RICHLAND	17,913.25	VHF MAINT
1820	12/02/2021	Claims	1	186873	ELECTION RESERVE FUND	8,756.91	ELECTION RESERVE
1821	12/02/2021	Claims	1	186874	HOME DEPOT	293.10	TOOLS
1822	12/02/2021	Claims	1	186875	KROESEN'S INC	291.85	PINS (36)
1823	12/02/2021	Claims	1	186876	LIFE ASSIST	2,433.01	EMS SUPPLIES
1824	12/02/2021	Claims	1	186877	LIZ LOOMIS EASL, INC	4,000.00	COMMUNICATION SERVICES
1825	12/02/2021	Claims	1	186878	LN CURTIS & SONS	5,369.21	HOSES(30)
1826	12/02/2021	Claims	1	186879	OXARC	26.11	CYLINDER RENTAL
1827	12/02/2021	Claims	1	186880	PACIFIC OFFICE AUTOMATION	95.43	COPIER USAGE
1828	12/02/2021	Claims	1	186881	SNURE LAW OFFICE	375.00	LEGAL SERVICES
1829	12/02/2021	Claims	1	186882	STAPLES ADVANTAGE	75.46	SUPPLIES
1830	12/02/2021	Claims	1	186883	STEELE'S GARAGE DOOR REPAIR LLC	298.65	STA 420 DOOR REPAIR
1831	12/02/2021	Claims	1	186884	US BANK	7,458.00	VISA-BORSCHOWA; VISA-BRADLEY; VISA-CARAWAY; VISA-NEWTON
1832	12/02/2021	Claims	1	186885	YOKE'S FOODS	163.99	SUPPLIES; POSTAGE
1833	12/02/2021	Claims	1	186886	ZIPLY FIBER	705.95	DEDICATED PHONE LINES
1834	12/02/2021	Claims	1	186887	ZOLL MEDICAL CORP GPO	2,812.13	REPAIRS; EMS SUPPLIES
522 Fire Control						55,233.46	
001 General Fund						55,233.46	
						55,233.46	Claims: 55,233.46

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

Admin Staff _____ Secretary 

Commissioners  

Approval Date 01/20/22

WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT #4

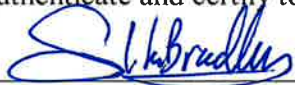
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01/27/2022 To: 01/27/2022

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
47	01/27/2022	Payroll	1	186888	EFTPS- IRS Payroll Taxes	34,326.46	941 Deposit for Pay Cycle(s) 01/01/2022 - 01/31/2022
48	01/27/2022	Payroll	1	186889	WA PUB EMP & RETIRE SYS	38,444.27	Pay Cycle(s) 01/28/2022 To 01/28/2022 - LEOFF II; Pay Cycle(s) 01/28/2022 To 01/28/2022 - Deferred Comp; Pay Cycle(s) 01/28/2022 To 01/28/2022 - PERS 3; Pay Cycle(s) 01/28/2022 To 01/28/2022 - PERS 2
						522 Fire Control	15,184.54
						589 Payroll Clearing	57,586.19
001 General Fund						72,770.73	
						72,770.73 Payroll:	72,770.73

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Admin Staff _____ Secretary 

Commissioners , 

Approval Date 01/20/22

WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 15:11:04 Date: 01/19/2022

01/28/2022 To: 01/28/2022

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1	01/28/2022	Payroll	1	EFT	JOSHUA AMMANN	10,555.84	Dec pay FLSA 11/15
2	01/28/2022	Payroll	1	EFT	BRADLEY E ANDREWS	5,527.15	Dec pay FLSA 11/15
3	01/28/2022	Payroll	1	EFT	NOAH F BAILEY	13.85	Dec pay FLSA 11/15
4	01/28/2022	Payroll	1	EFT	BONNIE M BENITZ	7,819.76	Dec pay FLSA 11/15
5	01/28/2022	Payroll	1	EFT	CHERYL A BOOTH	2,046.79	Dec pay FLSA 11/15
6	01/28/2022	Payroll	1	EFT	MATTHEW J BORSCHOWA	7,118.58	Dec pay FLSA 11/15
7	01/28/2022	Payroll	1	EFT	SLITA T BRADLEY	5,591.15	Dec pay FLSA 11/15
8	01/28/2022	Payroll	1	EFT	FREDERICK T BRINK	542.55	Dec pay FLSA 11/15
9	01/28/2022	Payroll	1	EFT	LAUREN K BURTON	484.84	Dec pay FLSA 11/15
10	01/28/2022	Payroll	1	EFT	ED R CARAWAY	615.05	Dec pay FLSA 11/15
11	01/28/2022	Payroll	1	EFT	PAUL E CARLYLE	7,375.87	Dec pay FLSA 11/15
12	01/28/2022	Payroll	1	EFT	JOHN THOMAS CLARY	277.05	Dec pay FLSA 11/15
13	01/28/2022	Payroll	1	EFT	MONTE R ELMORE	213.10	Dec pay FLSA 11/15
14	01/28/2022	Payroll	1	EFT	MANUEL I ESTRELLA	7,527.31	Dec pay FLSA 11/15
15	01/28/2022	Payroll	1	EFT	CODY R FLOWERS	886.56	Dec pay FLSA 11/15
16	01/28/2022	Payroll	1	EFT	KEVIN G GAIDOS	5,280.94	Dec pay FLSA 11/15
17	01/28/2022	Payroll	1	EFT	JARON D GIBSON	928.12	Dec pay FLSA 11/15
18	01/28/2022	Payroll	1	EFT	LEO G GONZALEZ	706.48	Dec pay FLSA 11/15
19	01/28/2022	Payroll	1	EFT	GARRETT S GOODWIN	338.23	Dec pay FLSA 11/15
20	01/28/2022	Payroll	1	EFT	REX J GREEN	196.48	Dec pay FLSA 11/15
21	01/28/2022	Payroll	1	EFT	DAVID K HAMBRIGHT	59.10	Dec pay FLSA 11/15
22	01/28/2022	Payroll	1	EFT	THOMAS R HARPER	9,508.15	Dec pay FLSA 11/15
23	01/28/2022	Payroll	1	EFT	JOSHUA J HARRISON	13.85	Dec pay FLSA 11/15
24	01/28/2022	Payroll	1	EFT	TREVOR B HEINKEL	914.26	Dec pay FLSA 11/15
25	01/28/2022	Payroll	1	EFT	DEBRA A JEROME	83.11	Dec pay FLSA 11/15
26	01/28/2022	Payroll	1	EFT	NATANIA M JOHNSTON	73.88	Dec pay FLSA 11/15
27	01/28/2022	Payroll	1	EFT	JAMES A LONGIE	6,687.52	Dec pay FLSA 11/15
28	01/28/2022	Payroll	1	EFT	AUSTIN T MAHAFFEY	761.89	Dec pay FLSA 11/15
29	01/28/2022	Payroll	1	EFT	AARON J MELOY	5,764.24	Dec pay FLSA 11/15
30	01/28/2022	Payroll	1	EFT	OWEN J MILLER	969.67	Dec pay FLSA 11/15
31	01/28/2022	Payroll	1	EFT	RAYMOND J NEWTON	6,546.82	Dec pay FLSA 11/15
32	01/28/2022	Payroll	1	EFT	GARRETT M PREMEL	6,368.07	Dec pay FLSA 11/15
33	01/28/2022	Payroll	1	EFT	ALLEN LEE PUTZ	8,457.59	Dec pay FLSA 11/15
34	01/28/2022	Payroll	1	EFT	KYLE M RICHE	162.70	Dec pay FLSA 11/15
35	01/28/2022	Payroll	1	EFT	ROBERT C SHANNON	6,231.76	Dec pay FLSA 11/15
36	01/28/2022	Payroll	1	EFT	CAROLINE SMITH	14.78	Dec pay FLSA 11/15
37	01/28/2022	Payroll	1	EFT	SHEILA S SULLIVAN	27.70	Dec pay FLSA 11/15
38	01/28/2022	Payroll	1	EFT	ALYSSA M THOMAS	845.00	Dec pay FLSA 11/15
39	01/28/2022	Payroll	1	EFT	MICHAEL A VAN BEEK	470.59	Dec pay FLSA 11/15
40	01/28/2022	Payroll	1	EFT	DOMINIC P VIGGIANO	69.26	Dec pay FLSA 11/15
41	01/28/2022	Payroll	1	EFT	ANTHONY G VINING	7,142.91	Dec pay FLSA 11/15
42	01/28/2022	Payroll	1	EFT	SHERRY A VOSS	207.79	Dec pay FLSA 11/15
43	01/28/2022	Payroll	1	EFT	MAXWELL D WAHL	69.26	Dec pay FLSA 11/15
44	01/28/2022	Payroll	1	EFT	BRIAN P WAKEMAN	3,407.41	Dec pay FLSA 11/15
45	01/28/2022	Payroll	1	EFT	JACOB M WALTON	4,834.45	Dec pay FLSA 11/15
46	01/28/2022	Payroll	1	EFT	CODY WINTERS	6,385.68	Dec pay FLSA 11/15

	204,134.67
522 Fire Control	
589 Payroll Clearing	-64,011.53
001 General Fund	140,123.14

140,123.14 Payroll: 140,123.14

WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT #4

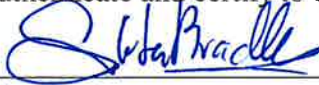
Time: 15:11:04 Date: 01/19/2022

01/28/2022 To: 01/28/2022

Page: 2

Trans Date Type Acct # War # Claimant Amount Memo

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

Admin Staff _____ Secretary 

Commissioners 

Approval Date 01/20/22

WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 15:10:01 Date: 01/19/2022

01/28/2022 To: 01/28/2022

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
49	01/28/2022	Payroll	1	186890	AFLAC	53.79	Pay Cycle(s) 01/28/2022 To 01/28/2022 - AFLAC
50	01/28/2022	Claims	1	186891	ARCHIVE SOCIAL	2,988.00	ANNUAL SOCIAL MEDIA ARCHIVE
51	01/28/2022	Claims	1	186892	BC FIRE DIST #1 REVOLVING FUND CHECKS	1,248.52	MPD ANNUAL ASSESSMENT
52	01/28/2022	Payroll	1	186893	BENTON COUNTY 4 BENEVOLENT FUND	33.00	Pay Cycle(s) 01/28/2022 To 01/28/2022 - Benevolent Fund
53	01/28/2022	Claims	1	186894	BPAS	4,750.00	HRA BENEFITS
54	01/28/2022	Claims	1	186895	CHAPLAIN SERVICES NETWORK	5,500.00	2022 CHAPLAIN SERVICE
55	01/28/2022	Claims	1	186896	CHARTER COMMUNICATIONS	192.76	STA 430 TV/INTERNET
56	01/28/2022	Claims	1	186897	CITY OF RICHLAND	6,848.42	DISPATCH SERVICES
57	01/28/2022	Payroll	1	186898	DIMARTINO	1,056.42	Pay Cycle(s) 01/28/2022 To 01/28/2022 - LT Disab- Life
58	01/28/2022	Claims	1	186899	ESO	1,244.47	ER HISTORICAL ASSESS/MAINT MODULE
59	01/28/2022	Claims	1	186900	HOME DEPOT	195.28	STA 430 HEATERS (6)
60	01/28/2022	Payroll	1	186901	IAFF LOCAL 1052	2,353.31	Pay Cycle(s) 01/28/2022 To 01/28/2022 - Union Dues
61	01/28/2022	Claims	1	186902	IMAGE TREND	4,420.47	ELITE RESCUE SUPPORT & INVESTIGATIONS ANNUAL FEE; RESOURCE BRIDGE ANNUAL FEE
62	01/28/2022	Claims	1	186903	ISOUTSORCE	781.02	MONTHLY MONITORING
63	01/28/2022	Claims	1	186904	PACIFIC OFFICE AUTOMATION	592.38	PHONE SERVICE
64	01/28/2022	Claims	1	186905	GARRETT M PREMEL	1,097.60	ABC360 CONF-PREMEL
65	01/28/2022	Claims	1	186906	PWW MEDIA INC	3,355.00	ABC360 CONFERENCE (2); ABC 360- BRADLEY
66	01/28/2022	Payroll	1	186907	TRUSTEED PLANS SERVICE CORPORATION	28,608.90	Pay Cycle(s) 01/28/2022 To 01/28/2022 - Medical Insurance; Pay Cycle(s) 01/28/2022 To 01/28/2022 - Dental Insurance
67	01/28/2022	Claims	1	186908	WA FIRE CHIEFS	1,800.00	2022 MEMBERSHIP
68	01/28/2022	Claims	1	186909	WA FIRE COMMISSIONERS ASSOC	2,670.00	2022 MEMBER
69	01/28/2022	Claims	1	186910	WEST RICHLAND CHAMBER OF COMMERCE	750.00	2022 MEMBERSHIP DUES
70	01/28/2022	Payroll	1	186911	C/O BENEFIT SOLUTIONS INC WSCFF MEDICAL EXPENSE REIMBURSEMEN	2,520.00	Pay Cycle(s) 01/28/2022 To 01/28/2022 - MERP

	67,177.03	
522 Fire Control	5,882.31	
589 Payroll Clearing	<u>73,059.34</u>	
001 General Fund	<u>73,059.34</u>	
	Claims:	38,433.92
	Payroll:	34,625.42

WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 15:10:01 Date: 01/19/2022

01/28/2022 To: 01/28/2022

Page: 2

Trans Date Type Acct # War # Claimant Amount Memo

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

Admin Staff _____ Secretary 

Commissioners , 

Approval Date 01/20/22

2022 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 15:20:52 Date: 01/19/2022

Page: 1

001 General Fund

01/01/2022 To: 12/31/2022

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 91 00 00 Beginning Balance	1,200,000.00	0.00	1,200,000.00	0.0%
308 Beginning Balances	1,200,000.00	0.00	1,200,000.00	0.0%
310 Taxes				
311 10 00 01 Property Tax	3,675,180.00	0.00	3,675,180.00	0.0%
337 20 00 01 Leasehold Tax	30,000.00	0.00	30,000.00	0.0%
310 Taxes	3,705,180.00	0.00	3,705,180.00	0.0%
330 Intergovernmental Revenues				
331 15 22 81 U.S. Fish & Wildlife Grant	0.00	0.00	0.00	0.0%
331 97 04 40 AFG GRANT	0.00	0.00	0.00	0.0%
331 97 08 34 SAFER Grant	0.00	0.00	0.00	0.0%
333 97 00 01 Federal Indirect Grant From Department Of Homeland Security	0.00	0.00	0.00	0.0%
334 01 30 02 WSP-FF Training	1,000.00	0.00	1,000.00	0.0%
334 04 90 01 State Trauma Grant	1,200.00	0.00	1,200.00	0.0%
334 06 90 04 BVFF Physical Reimb.	1,000.00	0.00	1,000.00	0.0%
335 00 91 01 Energy NW Generation T	32,000.00	0.00	32,000.00	0.0%
337 97 04 40 AFG COST SHARE	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	35,200.00	0.00	35,200.00	0.0%
340 Charges For Services				
341 70 00 05 Resale/Supply Merchandise	0.00	0.00	0.00	0.0%
342 21 00 01 Fire Services, State	39,000.00	0.00	39,000.00	0.0%
342 21 00 02 Fire Services, Federal	0.00	0.00	0.00	0.0%
342 21 00 03 Fire Services, Schools	2,300.00	0.00	2,300.00	0.0%
342 21 00 04 Private Fire Service-Other	0.00	0.00	0.00	0.0%
342 21 00 09 Fire Services, W Rhld	0.00	0.00	0.00	0.0%
340 Charges For Services	41,300.00	0.00	41,300.00	0.0%
350 Fines & Forfeitures				
359 90 00 01 Fines And Penalties	0.00	0.00	0.00	0.0%
350 Fines & Forfeitures	0.00	0.00	0.00	0.0%
360 Investment Interest				
361 11 00 01 Investment Interest	10,000.00	0.00	10,000.00	0.0%
367 11 00 08 Contributions/Donation	0.00	0.00	0.00	0.0%
369 10 05 01 Sale Of Scrap & Junk	0.00	0.00	0.00	0.0%
369 40 00 02 Judgements And Settlements	0.00	0.00	0.00	0.0%
369 91 00 00 Other Miscellaneous Revenue	2,000.00	0.00	2,000.00	0.0%
360 Investment Interest	12,000.00	0.00	12,000.00	0.0%
380 Non Revenues				
389 00 00 01 Suspense- To Be Reclassified	0.00	0.00	0.00	0.0%

2022 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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001 General Fund 01/01/2022 To: 12/31/2022

Revenues	Amt Budgeted	Revenues	Remaining	
380 Non Revenues				
389 50 68 04 Refund/Reimbursement	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%
390 Other Revenues				
395 10 00 02 Sale Of Fixed Assets	0.00	0.00	0.00	0.0%
395 20 00 01 Comp For Loss Of Assets	0.00	0.00	0.00	0.0%
390 Other Revenues	0.00	0.00	0.00	0.0%
397 Interfund Transfers				
397 00 00 01 Transfer In	0.00	0.00	0.00	0.0%
397 00 00 10 Transfer In From 110	1,387,080.00	0.00	1,387,080.00	0.0%
397 00 01 06 Transfer In From 601	0.00	0.00	0.00	0.0%
397 00 01 07 Transfer In From 107	0.00	0.00	0.00	0.0%
397 00 02 01 Transfer In From 202	0.00	0.00	0.00	0.0%
397 00 05 01 Transfer In From 501	0.00	0.00	0.00	0.0%
397 Interfund Transfers	1,387,080.00	0.00	1,387,080.00	0.0%
Fund Revenues:	6,380,760.00	0.00	6,380,760.00	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control				
522 45 43 99 Article 32 MED EMS Training	0.00	0.00	0.00	0.0%
000	0.00	0.00	0.00	0.0%
522 11 10 10 Salary - Comm 1 (Van Beek)	6,500.00	512.00	5,988.00	7.9%
522 11 10 20 Salary-Comm 2 (Goodwin)	6,500.00	256.00	6,244.00	3.9%
522 11 10 30 Salary-Comm 3 (Brink)	6,500.00	384.00	6,116.00	5.9%
522 11 20 10 Benefits - Comm 1 (Van Beek)	630.00	39.16	590.84	6.2%
522 11 20 20 Benefits - Comm 2 (Goodwin)	630.00	19.58	610.42	3.1%
522 11 20 30 Benefits - Comm 3 (Brink)	630.00	29.38	600.62	4.7%
522 11 31 00 Expendable Supplies- Legislative	0.00	0.00	0.00	0.0%
522 11 43 00 Travel-Mileage & Airfare	1,100.00	0.00	1,100.00	0.0%
522 11 43 30 Travel - Per Diem & Lodging	2,500.00	0.00	2,500.00	0.0%
522 11 43 31 Registration Fees	2,000.00	0.00	2,000.00	0.0%
011 Legislative	26,990.00	1,240.12	25,749.88	4.6%
522 12 10 10 Salary - Administration	316,470.00	23,421.34	293,048.66	7.4%
522 12 10 60 Overtime - Administrative	10,000.00	1,246.14	8,753.86	12.5%
522 12 10 70 Temporary Employees	0.00	0.00	0.00	0.0%
522 12 20 04 HRA Benefits	6,000.00	500.00	5,500.00	8.3%
522 12 20 10 Benefits - Administrative	68,900.00	4,435.05	64,464.95	6.4%
522 12 20 60 Benefits - OT Administration	2,000.00	385.24	1,614.76	19.3%
522 12 20 70 Benefits - Temporary Employees	0.00	0.00	0.00	0.0%
522 12 24 20 Volunteer Pension & Relief Fund	6,000.00	0.00	6,000.00	0.0%
522 12 29 20 Volunteer Recognition	4,000.00	0.00	4,000.00	0.0%
522 12 29 30 Volunteer Association	3,500.00	0.00	3,500.00	0.0%
522 12 31 00 Expendable Office Supplies	3,750.00	0.00	3,750.00	0.0%

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BENTON COUNTY FIRE PROTECTION DISTRICT

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001 General Fund

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Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control				
522 12 31 10	Computer Software	3,000.00	0.00	3,000.00 0.0%
522 12 35 00	Office Tools & Equipment	4,000.00	0.00	4,000.00 0.0%
522 12 35 10	Office Computer Equipment	23,000.00	0.00	23,000.00 0.0%
522 12 41 00	Contract Services	96,000.00	10,706.25	85,293.75 11.2%
522 12 41 01	Portable Office Trailer 420	0.00	0.00	0.00 0.0%
522 12 41 02	Contract For Union Negotiation	25,000.00	0.00	25,000.00 0.0%
522 12 41 10	Financial Services Contract(BIAS)	20,000.00	0.00	20,000.00 0.0%
522 12 41 20	Professional Services	10,000.00	0.00	10,000.00 0.0%
522 12 42 00	Phone Service	12,000.00	592.38	11,407.62 4.9%
522 12 42 10	Cellular Phone Service	14,000.00	0.00	14,000.00 0.0%
522 12 42 40	Postage	1,500.00	0.00	1,500.00 0.0%
522 12 44 00	Advertising/Notices/Recruiting	1,500.00	0.00	1,500.00 0.0%
522 12 45 00	Equipment Lease/Maint	10,200.00	0.00	10,200.00 0.0%
522 12 46 00	District Insurance	70,000.00	0.00	70,000.00 0.0%
522 12 48 00	Repair & Maint. - Office Equip	0.00	0.00	0.00 0.0%
522 12 48 20	WebPage Maintenance	500.00	0.00	500.00 0.0%
522 12 49 00	Memberships/Dues	16,000.00	5,220.00	10,780.00 32.6%
522 12 49 10	Taxes And Irrigation Fees	100.00	0.00	100.00 0.0%
522 12 49 20	State Auditor	11,000.00	0.00	11,000.00 0.0%
012 Administrative		738,420.00	46,506.40	691,913.60 6.3%
522 13 41 00	Levy Publication Services	60,000.00	0.00	60,000.00 0.0%
522 13 48 20	Outside Services	0.00	0.00	0.00 0.0%
522 13 49 00	Commissioner Elections	5,000.00	0.00	5,000.00 0.0%
013 Election		65,000.00	0.00	65,000.00 0.0%
522 14 41 00	Legal Services	12,000.00	0.00	12,000.00 0.0%
014 Legal		12,000.00	0.00	12,000.00 0.0%
522 15 40 00	Advance Travel/Petty Cash	0.00	0.00	0.00 0.0%
015 Internal Acct		0.00	0.00	0.00 0.0%
522 20 10 10	Mobilization Wages	30,000.00	0.00	30,000.00 0.0%
522 20 20 10	Mobilization Benefits	9,000.00	0.00	9,000.00 0.0%
522 20 24 10	Physicals/Innoculation	63,000.00	0.00	63,000.00 0.0%
522 20 28 00	Uniforms (All Non-PPE)	30,000.00	0.00	30,000.00 0.0%
522 20 31 00	Expendable Incident Supplies	500.00	0.00	500.00 0.0%
522 20 35 00	Tools & Equipment	2,500.00	0.00	2,500.00 0.0%
522 20 35 20	Physical Eval Equipment	0.00	0.00	0.00 0.0%
522 20 41 00	Assessment Fees	6,000.00	0.00	6,000.00 0.0%
522 20 48 00	Uniform Maintenance	1,000.00	0.00	1,000.00 0.0%
020 Operations		142,000.00	0.00	142,000.00 0.0%
522 21 10 10	Salary - Firefighters	1,943,000.00	137,012.59	1,805,987.41 7.1%
522 21 10 71	Overtime - Firefighters	250,000.00	31,560.60	218,439.40 12.6%
522 21 10 80	Resident Reimbursement	120,000.00	6,030.00	113,970.00 5.0%
522 21 10 90	Volunteer Reimbursement	66,000.00	3,712.00	62,288.00 5.6%
522 21 20 04	HRA Benefits	63,000.00	4,250.00	58,750.00 6.7%
522 21 20 10	Benefits - Firefighters	613,260.00	31,038.07	582,221.93 5.1%
522 21 20 71	Benefits - Overtime FF	60,000.00	7,235.89	52,764.11 12.1%
522 21 20 80	Benefits - Resident Reimbursement	6,000.00	461.30	5,538.70 7.7%
522 21 20 90	Benefits - Volunteer	6,000.00	283.98	5,716.02 4.7%

2022 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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001 General Fund

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Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control				
522 21 28 20	PPE - Protective Clothing	62,000.00	0.00	62,000.00 0.0%
522 21 31 00	Expendable Supplies - Suppression	3,600.00	0.00	3,600.00 0.0%
522 21 31 10	Supplies - Support Service	4,000.00	0.00	4,000.00 0.0%
522 21 35 10	Tools & Equipment -Suppression	5,000.00	0.00	5,000.00 0.0%
522 21 35 11	Hose Replacement	10,500.00	0.00	10,500.00 0.0%
522 21 35 12	Nozzle Replacement	8,700.00	0.00	8,700.00 0.0%
522 21 35 13	Tools - Support Service	5,000.00	0.00	5,000.00 0.0%
522 21 41 00	Professional Services	12,000.00	0.00	12,000.00 0.0%
522 21 48 00	Equipment Repair & Maint	1,550.00	0.00	1,550.00 0.0%
522 21 48 10	Fire Extinguisher Maint	1,600.00	0.00	1,600.00 0.0%
522 21 48 80	SCBA Air Compressor	1,000.00	0.00	1,000.00 0.0%
522 21 48 90	SCBA Repair/Maintenance	2,000.00	0.00	2,000.00 0.0%
021 Suppression		3,244,210.00	221,584.43	3,022,625.57 6.8%
522 24 31 00	Expendable Supplies - Radios	500.00	0.00	500.00 0.0%
522 24 35 00	Non-Expendable Supplies - Radios	27,500.00	0.00	27,500.00 0.0%
522 24 41 00	Dispatch Services	80,460.00	6,848.42	73,611.58 8.5%
522 24 41 10	VHF Maintenance Fee	16,310.00	0.00	16,310.00 0.0%
522 24 48 00	Repair & Maintenance - Radios	3,000.00	0.00	3,000.00 0.0%
024 Communications		127,770.00	6,848.42	120,921.58 5.4%
522 30 31 00	Expendable Supplies-Prevention	6,500.00	0.00	6,500.00 0.0%
522 30 31 10	Smoke Alarm Program	1,000.00	0.00	1,000.00 0.0%
522 30 35 00	Tools & Equipment - Prevention	750.00	0.00	750.00 0.0%
522 30 48 00	Repair & Maintenance - Prevention	0.00	0.00	0.00 0.0%
522 30 48 10	Newsletter/Education Flyers	100.00	0.00	100.00 0.0%
030 Public Information		8,350.00	0.00	8,350.00 0.0%
522 45 31 00	Expendable Supplies - Training	4,500.00	0.00	4,500.00 0.0%
522 45 31 10	Training Computer Software	8,700.00	0.00	8,700.00 0.0%
522 45 35 00	Tools & Equipment - Training	1,800.00	0.00	1,800.00 0.0%
522 45 35 10	Equipment- Wellness Program	7,420.00	0.00	7,420.00 0.0%
522 45 41 00	Professional Service	24,000.00	0.00	24,000.00 0.0%
522 45 43 00	Travel - Mileage & Air(Operations)	3,500.00	0.00	3,500.00 0.0%
522 45 43 01	Travel - Mileage&Air(Admin)	2,400.00	0.00	2,400.00 0.0%
522 45 43 02	Travel - Mileage&Air(Automotive)	0.00	0.00	0.00 0.0%
522 45 43 03	Travel - Mileage&Air(EMS Officer)	6,500.00	597.60	5,902.40 9.2%
522 45 43 10	PerDiem & Lodging(Operations)	8,000.00	0.00	8,000.00 0.0%
522 45 43 11	PerDiem & Lodging(Admin)	6,800.00	0.00	6,800.00 0.0%
522 45 43 12	PerDiem & Lodging(Automotive)	0.00	0.00	0.00 0.0%
522 45 43 13	PerDiem & Lodging(EMS Officer)	8,000.00	500.00	7,500.00 6.3%
522 45 43 20	Registration Fees(Operations)	38,500.00	0.00	38,500.00 0.0%
522 45 43 21	Registration Fees(Admin)	3,500.00	0.00	3,500.00 0.0%
522 45 43 22	Registration Fees(Automotive)	0.00	0.00	0.00 0.0%
522 45 43 23	Registration Fees(EMS Officer)	6,500.00	3,355.00	3,145.00 51.6%
522 45 43 30	Tuition Reimbursement	10,000.00	0.00	10,000.00 0.0%
522 45 48 00	Repair And Maintenance	0.00	0.00	0.00 0.0%
045 Training		140,120.00	4,452.60	135,667.40 3.2%
522 50 31 00	Expendable Supplies -Facilities	7,500.00	0.00	7,500.00 0.0%
522 50 35 00	Tools & Equipment - Facilities	6,000.00	195.28	5,804.72 3.3%
522 50 41 00	Professional Services	0.00	0.00	0.00 0.0%

2022 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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001 General Fund 01/01/2022 To: 12/31/2022

Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control				
522 50 45 00 Lease-Sta 410	5,000.00	0.00	5,000.00	0.0%
522 50 47 10 Electricity	38,000.00	0.00	38,000.00	0.0%
522 50 47 20 Water/Sewer/Natural Gas	20,000.00	0.00	20,000.00	0.0%
522 50 48 00 Repair & Maint. - Facilities	23,000.00	0.00	23,000.00	0.0%
050 Facilities	99,500.00	195.28	99,304.72	0.2%
522 60 31 00 Expendable Supplies - Automotive	6,600.00	0.00	6,600.00	0.0%
522 60 32 00 Fuels	35,000.00	0.00	35,000.00	0.0%
522 60 35 00 Tools & Equipment - Automotive	2,050.00	0.00	2,050.00	0.0%
522 60 48 00 Repair & Maint. - Automotive	84,750.00	0.00	84,750.00	0.0%
060 Automotive	128,400.00	0.00	128,400.00	0.0%
522 70 31 00 Expendable Supplies - EMS	31,000.00	0.00	31,000.00	0.0%
522 70 35 00 Small Tools & Minor Equip	6,000.00	0.00	6,000.00	0.0%
522 70 41 02 EMS Assessment Fee	1,500.00	1,248.52	251.48	83.2%
522 70 41 10 Contract Services - EMS	9,500.00	4,420.47	5,079.53	46.5%
522 70 48 00 Small Tools- Repairs & Maintenance	0.00	0.00	0.00	0.0%
526 22 31 01 Expendable Supplies - ALS	0.00	0.00	0.00	0.0%
070 EMS	48,000.00	5,668.99	42,331.01	11.8%
522 Fire Control	4,780,760.00	286,496.24	4,494,263.76	6.0%
588 Prior Period Adjustment				
585 10 00 01 Other Decreases In Net Cash & Investments - Other Costs Allocations	0.00	0.00	0.00	0.0%
588 Prior Period Adjustment	0.00	0.00	0.00	0.0%
589 Payroll Clearing				
589 90 00 00 Payroll Clearing	0.00	(543.03)	543.03	0.0%
589 90 00 01 Other Non-Expenditures - Suspense	0.00	0.00	0.00	0.0%
589 Payroll Clearing	0.00	(543.03)	543.03	0.0%
591 Debt Service				
591 22 71 02 Capital Lease Principal	0.00	0.00	0.00	0.0%
592 22 83 02 Capital Lease Interest	0.00	0.00	0.00	0.0%
591 Debt Service	0.00	0.00	0.00	0.0%
594 Capital Expenditures				
594 22 63 01 Capital Equipment - AFG Portion	0.00	0.00	0.00	0.0%
594 22 63 02 Capital Equipment - District Matching Portion	0.00	0.00	0.00	0.0%
000	0.00	0.00	0.00	0.0%
594 22 62 00 Capital Building	0.00	0.00	0.00	0.0%
594 22 63 00 Capital Apparatus And Equipment	300,000.00	0.00	300,000.00	0.0%
594 22 64 01 Capital Communications	0.00	0.00	0.00	0.0%

2022 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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001 General Fund

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Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures				
022 Capital	300,000.00	0.00	300,000.00	0.0%
594 Capital Expenditures	300,000.00	0.00	300,000.00	0.0%
597 Interfund Transfers				
597 00 00 01 Transfers Out To 501	0.00	0.00	0.00	0.0%
597 00 01 04 Transfer Out To 104	0.00	0.00	0.00	0.0%
597 00 01 05 Transfer Out	0.00	0.00	0.00	0.0%
597 00 01 07 Transfers-Out To 107	0.00	0.00	0.00	0.0%
597 00 01 61 Transfer Out To 601	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Expenditures:	5,080,760.00	285,953.21	4,794,806.79	5.6%
Fund Excess/(Deficit):	1,300,000.00	(285,953.21)		

2022 BUDGET POSITION TOTALS

BENTON COUNTY FIRE PROTECTION DIS

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund	6,380,760.00	0.00	0.0%	5,080,760.00	285,953.21	6%
	6,380,760.00	0.00	0.0%	5,080,760.00	285,953.21	5.6%

ACCOUNTS PAYABLE PAID

12/02/2021 To: 12/02/2021

Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
11671	12/02/2021	2021	1816	724	ABV	427.67	PEST CONTROL
	522 50 48 00	Repair & Maint. - Facilities	001 000 522	General Fund		427.67	PEST CONTROL
Invoice							
	24077					427.67	PEST CONTROL
11672	12/02/2021	2021	1817	42	BENTON RURAL ELECTRIC	3,277.81	ELECTRICITY
	522 50 47 10	Electricity	001 000 522	General Fund	STA420	1,502.09	
	522 50 47 10	Electricity	001 000 522	General Fund	WELL	22.29	
	522 50 47 10	Electricity	001 000 522	General Fund	SHOP	241.65	
	522 50 47 10	Electricity	001 000 522	General Fund	STA430	872.61	
	522 50 47 10	Electricity	001 000 522	General Fund	STA410	639.17	
Invoice							
	12312021					3,277.81	ELECTRICITY
11687	12/02/2021	2021	1818	481	CHARTER COMMUNICATIONS	459.93	STA 410 INTERNET
	522 12 41 00	Contract Services	001 000 522	General Fund		459.93	STA 410 INTERNET
Invoice							
	0000140010722					459.93	STA 410 INTERNET
11706	12/02/2021	2021	1819	281	CITY OF RICHLAND	17,913.25	VHF MAINT
	522 24 41 10	VHF Maintenance Fee	001 000 522	General Fund		17,913.25	VHF MAINT
Invoice							
	46937					17,913.25	VHF MAINT
11636	12/02/2021	2021	1820	109	ELECTION RESERVE FUND	8,756.91	ELECTION RESERVE
	522 13 49 00	Commissioner Elections	001 000 522	General Fund		8,756.91	ELECTION RESERVE FUND
Invoice							
	11022021					8,756.91	
11673	12/02/2021	2021	1821	831	HOME DEPOT	293.10	TOOLS
	522 50 35 00	Tools & Equipment - Facilities	001 000 522	General Fund		293.10	TOOLS

ACCOUNTS PAYABLE PAID

12/02/2021 To: 12/02/2021

Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
Invoice							
	5204269					152.00	TOOLS
	6564339					97.71	TOOLS
	6482450					43.39	TOOLS
11696	12/02/2021	2021	1822	467	KROESEN'S INC	291.85	PINS (36)
	522 20 28 00				001 000 522 General Fund	291.85	PINS (36)
Invoice							
	66203					291.85	PINS (36)
11674	12/02/2021	2021	1823	187	LIFE ASSIST	2,433.01	EMS SUPPLIES
	522 70 31 00				001 000 522 General Fund	2,433.01	EMS SUPPLIES
Invoice							
	1163109					608.16	EMS SUPPLIES
	1160789					1,130.46	EMS SUPPLIES
	1157469					16.29	EMS SUPPLIES
	1157669					16.29	EMS SUPPLIES
	1145535					452.24	EMS SUPPLIES
	1145038					209.57	EMS SUPPLIES
11675	12/02/2021	2021	1824	189	LIZ LOOMIS EASL, INC	4,000.00	COMMUNICATION SERVICES
	522 13 41 00				001 000 522 General Fund	4,000.00	COMMUNICATION SERVICES
Invoice							
	B4-0122					4,000.00	COMMUNICATION SERVICES
11704	12/02/2021	2021	1825	182	LN CURTIS & SONS	5,369.21	HOSES(30)
	522 21 35 10				001 000 522 General Fund	-85.69	CREDIT
	522 21 35 11				001 000 522 General Fund	6,124.93	HOSES(30)
	522 60 35 00				001 000 522 General Fund	-670.03	CREDIT
Invoice							
	INV555723					5,369.21	HOSES(30)
11676	12/02/2021	2021	1826	242	OXARC	26.11	CYLINDER RENTAL
	522 70 31 00				001 000 522 General Fund	26.11	CYLINDER RENTAL

ACCOUNTS PAYABLE PAID

12/02/2021 To: 12/02/2021

Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
					Invoice		
					61088224	26.11	CYLINDER RENTAL
11677	12/02/2021	2021	1827	885	PACIFIC OFFICE AUTOMATION	95.43	COPIER USAGE
	522 12 35 00				001 000 522 General Fund	95.43	COPIER USAGE
					Invoice		
					866678	95.43	COPIER USAGE
11678	12/02/2021	2021	1828	305	SNURE LAW OFFICE	375.00	LEGAL SERVICES
	522 14 41 00				001 000 522 General Fund	375.00	LEGAL SERVICES
					Invoice		
					12142021	375.00	LEGAL SERVICES
11679	12/02/2021	2021	1829	322	STAPLES ADVANTAGE	75.46	SUPPLIES
	522 50 31 00				001 000 522 General Fund	75.46	SUPPLIES
					Invoice		
					8064663305	75.46	SUPPLIES
11680	12/02/2021	2021	1830	967	STEELE'S GARAGE DOOR REPAIR LLC	298.65	STA 420 DOOR REPAIR
	522 50 48 00				001 000 522 General Fund	298.65	STA 420 DOOR REPAIR
					Invoice		
					130433	298.65	STA 420 DOOR REPAIR
11683	12/02/2021	2021	1831	475	US BANK	5,358.97	VISA-BORSCHOWA
	522 12 35 10				001 000 522 General Fund	2,279.51	LAPTOP
	522 12 41 00				001 000 522 General Fund	844.18	O365
	522 12 41 00				001 000 522 General Fund	24.04	SERVER BACKUP
	522 45 43 23				001 000 522 General Fund	2,100.00	CACO/CAPO
	522 45 43 23				001 000 522 General Fund	39.00	MEDICAL SURV WEBINAR-BORS
	522 60 32 00				001 000 522 General Fund	72.24	FUEL
					Invoice		
					BORS122021	5,358.97	VISA-BORSCHOWA

ACCOUNTS PAYABLE PAID

BENTON COUNTY FIRE PROTECTION DISTRICT #4

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12/02/2021 To: 12/02/2021

Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
11684	12/02/2021	2021	1831	475	US BANK	397.66	VISA-BRADLEY
522 12 31 00	Expendable Office Supplies	001 000 522	General Fund			104.35	SUPPLIES
522 12 35 00	Office Tools & Equipment	001 000 522	General Fund			41.26	CHARGER
522 12 48 20	WebPage Maintenance	001 000 522	General Fund			4.60	WEBSITE SERVICES
522 21 31 00	Expendable Supplies - Suppress	001 000 522	General Fund			20.55	DESK SIGN HOLDERS
522 30 31 00	Expendable Supplies-Preventior	001 000 522	General Fund			168.49	OPERATIONS CANDY CANE
522 50 35 00	Tools & Equipment - Facilities	001 000 522	General Fund			58.41	HEATER
522 50 35 00	Tools & Equipment - Facilities	001 000 522	General Fund			0.00	
Invoice							
BRAD122021						397.66	VISA-BRADLEY
11685	12/02/2021	2021	1831	475	US BANK	48.33	VISA-CARAWAY
522 21 31 10	Supplies - Support Service	001 000 522	General Fund			48.33	ABSORBENT PADS
Invoice							
CARA122021						48.33	VISA-CARAWAY
11686	12/02/2021	2021	1831	475	US BANK	1,653.04	VISA-NEWTON
522 60 48 00	Repair & Maint. - Automotive	001 000 522	General Fund			775.58	CABLE CHAINS
522 60 48 00	Repair & Maint. - Automotive	001 000 522	General Fund			616.83	APP30 FLOOD LIGHTS
522 60 48 00	Repair & Maint. - Automotive	001 000 522	General Fund			260.63	APP30 NERF BARS
Invoice							
NEWT122021						1,653.04	VISA-NEWTON
11681	12/02/2021	2021	1832	394	YOKE'S FOODS	163.99	SUPPLIES; POSTAGE
522 12 42 40	Postage	001 000 522	General Fund			116.00	POSTAGE
522 30 31 00	Expendable Supplies-Preventior	001 000 522	General Fund			39.98	SUPPLIES
522 50 31 00	Expendable Supplies -Facilities	001 000 522	General Fund			8.01	SUPPLIES
Invoice							
12122021						8.01	SUPPLIES
12022021						155.98	SUPPLIES; POSTAGE
11707	12/02/2021	2021	1833	907	ZIPLY FIBER	705.95	DEDICATED PHONE LINES
522 12 42 00	Phone Service	001 000 522	General Fund			705.95	DEDICATED PHONE LINES

ACCOUNTS PAYABLE PAID

12/02/2021 To: 12/02/2021

Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
Invoice							
	12312021					705.95	DEDICATED PHONE LINES
11682	12/02/2021	2021	1834	396	ZOLL MEDICAL CORP GPO	2,812.13	REPAIRS; EMS SUPPLIES
522 70 31 00	Expendable Supplies - EMS	001 000	522	General Fund		843.01	EMS SUPPLIES
522 70 48 00	Small Tools- Repairs & Maintenance	001 000	522	General Fund		1,969.12	MONITOR REPAIR
Invoice							
3414336						1,969.12	REPAIRS
3421095						843.01	EMS SUPPLIES
Fund							
001 General Fund						55,233.46	
Total:						55,233.46	

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

ACCOUNTS PAYABLE PAID

01/28/2022 To: 01/28/2022

Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
11688	01/28/2022	2022	50	854	ARCHIVE SOCIAL	2,988.00	ANNUAL SOCIAL MEDIA ARCHIVE
	522 12 41 00	Contract Services		001 000 522	General Fund	2,988.00	ANNUAL SOCIAL MEDIA ARCHIVE
Invoice							
	20401					2,988.00	ANNUAL SOCIAL MEDIA ARCHIVE
11689	01/28/2022	2022	51	122	BC FIRE DIST #1 REVOLVING FUND CI	1,248.52	MPD ANNUAL ASSESSMENT
	522 70 41 02	EMS Assessment Fee		001 000 522	General Fund	1,248.52	MPD ANNUAL ASSESSMENT
Invoice							
	91					1,248.52	MPD ANNUAL ASSESSMENT
11697	01/28/2022	2022	53	690	BPAS	4,750.00	HRA BENEFITS
	522 12 20 04	HRA Benefits		001 000 522	General Fund	500.00	HRA BENEFITS
	522 21 20 04	HRA Benefits		001 000 522	General Fund	4,250.00	HRA BENEFITS
Invoice							
	JAN2022					4,750.00	HRA BENEFITS
11690	01/28/2022	2022	54	699	CHAPLAIN SERVICES NETWORK	5,500.00	2022 CHAPLAIN SERVICE
	522 12 41 00	Contract Services		001 000 522	General Fund	5,500.00	2022 CHAPLAIN SERVICE
Invoice							
	BCFD4-01012022					5,500.00	2022 CHAPLAIN SERVICE
11691	01/28/2022	2022	55	481	CHARTER COMMUNICATIONS	192.76	STA 430 TV/INTERNET
	522 12 41 00	Contract Services		001 000 522	General Fund	192.76	STA 430 TV/INTERNET
Invoice							
	0131333010122					192.76	STA 430 TV/INTERNET
11692	01/28/2022	2022	56	281	CITY OF RICHLAND	6,848.42	DISPATCH SERVICES
	522 24 41 00	Dispatch Services		001 000 522	General Fund	6,848.42	
Invoice							
	46639					6,848.42	DISPATCH SERVICES
11693	01/28/2022	2022	58	964	ESO	1,244.47	ER HISTORICAL ASSESS/MAINT MODULE

ACCOUNTS PAYABLE PAID

BENTON COUNTY FIRE PROTECTION DISTRICT #4

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01/28/2022 To: 01/28/2022

Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
522 12 41 00	Contract Services	001 000 522	General Fund			1,244.47	2022 ER HISTORICAL ASSESS/MAINT MODULE
Invoice							
	ESO-67282					1,244.47	ER HISTORICAL ASSESS/MAINT MODULE
11705 01/28/2022	2022	59	831	HOME DEPOT		195.28	STA 430 HEATERS (6)
522 50 35 00	Tools & Equipment - Facilities	001 000 522	General Fund			195.28	STA 430 HEATERS (6)
Invoice							
	4746-011722					195.28	STA 430 HEATERS (6)
11703 01/28/2022	2022	61	774	IMAGE TREND		4,420.47	ELITE RESCUE SUPPORT & INVESTIGATIONS ANNUAL FEE; RESOURCE BRIDGE ANNUAL FEE
522 70 41 10	Contract Services - EMS	001 000 522	General Fund			4,420.47	ANNUAL FEES
Invoice							
	133130					4,420.47	ELITE RESCUE SUPPORT & INVESTIGATIONS ANNUAL FEE; RESOURCE BRIDGE ANNUAL FEE; RESOURCE BRIDGE ANNUAL FEE
11694 01/28/2022	2022	62	876	ISOUTSORCE		781.02	MONTHLY MONITORING
522 12 41 00	Contract Services	001 000 522	General Fund			781.02	MONTHLY MONITORING
Invoice							
	CW261458					781.02	MONTHLY MONITORING
11698 01/28/2022	2022	63	885	PACIFIC OFFICE AUTOMATION		592.38	PHONE SERVICE
522 12 42 00	Phone Service	001 000 522	General Fund			592.38	PHONE SERVICE
Invoice							
	888163					592.38	PHONE SERVICE
11699 01/28/2022	2022	64	827	PREMEL, GARRETT M		1,097.60	ABC360 CONF-PREMEL
522 45 43 03	Travel - Mileage&Air(EMS Office	001 000 522	General Fund			597.60	ABC360 CONF-PREMEL
522 45 43 13	PerDiem & Lodging(EMS Office)	001 000 522	General Fund			500.00	ABC360 CONF-PREMEL
Invoice							
	72228046078213					597.60	ABC360 CONF-PREMEL
	LBUEU9R0					500.00	ABC360 CONF-PREMEL

ACCOUNTS PAYABLE PAID

01/28/2022 To: 01/28/2022

Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
11695 01/28/2022	2022	65	968	PWW MEDIA INC	2,210.00	ABC360 CONFERENCE (2)	
522 45 43 23	Registration Fees(EMS Officer)	001 000 522	General Fund		2,210.00	ABC360 CONFERENCE (2)	
Invoice							
2022-3					2,210.00	ABC360 CONFERENCE (2)	
11708 01/28/2022	2022	65	968	PWW MEDIA INC	1,145.00	ABC 360- BRADLEY	
522 45 43 23	Registration Fees(EMS Officer)	001 000 522	General Fund		1,145.00	ABC 360- BRADLEY	
Invoice							
2022-180					1,145.00	ABC 360- BRADLEY	
11701 01/28/2022	2022	67	362	WA FIRE CHIEFS	1,800.00	2022 MEMBERSHIP	
522 12 49 00	Memberships/Dues	001 000 522	General Fund		1,800.00	2022 MEMBERSHIP	
Invoice							
252					1,800.00	2022 MEMBERSHIP	
11700 01/28/2022	2022	68	365	WA FIRE COMMISSIONERS ASSOC	2,670.00	2022 MEMBER	
522 12 49 00	Memberships/Dues	001 000 522	General Fund		2,670.00	2022 MEMBER	
Invoice							
300000627					2,670.00	2022 MEMBER	
11702 01/28/2022	2022	69	373	WEST RICHLAND CHAMBER OF COM	750.00	2022 MEMBERSHIP DUES	
522 12 49 00	Memberships/Dues	001 000 522	General Fund		750.00	2022 MEMBERSHIP DUES	
Invoice							
9604					750.00	2022 MEMBERSHIP DUES	
					Total: 38,433.92		
Fund							
					001 General Fund 38,433.92		

ACCOUNTS PAYABLE PAID

BENTON COUNTY FIRE PROTECTION DISTRICT #4

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01/28/2022 To: 01/28/2022

Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
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We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.



Benton County Fire Protection District No. 4

RESOLUTION NO. 2022-01

EQUIPMENT SURPLUS

WHEREAS, the Benton County Fire Protection District No.4 Commissioners have declared that the equipment on the Appendix A is no longer needed by the District;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners of Benton County Fire Protection District No.4, hereby excess the listed items.

ADOPTED at the regular meeting of the Board of Fire Commissioners of Benton County Fire Protection District No.4 on this 20th day of January 2022 the following Commissioners being present and voting.

Chairperson

Commissioner

Commissioner

Attest:

District Secretary

Appendix A

8 50' sections of 1.5" hose

1 50' Section of 1.75" hose (blue in color)

1 50' section of 2.5" hose



Quality Signs

5003 W Brinkley Rd. Kennewick, WA 99338 509-586-0585

Sales Quotation

Customer: Benton County Fire District #4 2604 Bombing Range Rd West Richland, WA 99352 509-905-2470 jlongie@bcfd4.ord	Date: January 18, 2022
	Project: Monument Sign with Message Center 4' x 8'

Thank you for allowing Quality Signs the opportunity to quote your sign project.

Design # BCFD 4E Fabricate and install one dual face monument sign with 4' x 8' viewable area Watchfire 6mm electronic message center. Aluminum top cap on faux stone base 4" raised concrete pad 9" Tall Gemini Cast Brushed Aluminum Address letters	Price: \$69,857.00
Stamped Engineer drawings billed at \$500 per sign if required for permitting	
Permits billed extra at cost	Total: \$ 69,857.00
Credit card payments will be charged a 3% processing fee.	Sales Tax 8.6% \$ 6,007.70
	Total With Tax \$ 75,864.70

General Notes: Permit fees (If required) will be billed extra at cost. Quality Signs will connect the signs to the electrical source if it is at the sign location at the time of installation. Price does not include running wiring or conduit to the sign location unless noted above. Prices quoted are based on raw material prices on the date of this quote. Due to market uncertainty, prices are subject to change based on pricing at the time raw materials are ordered.

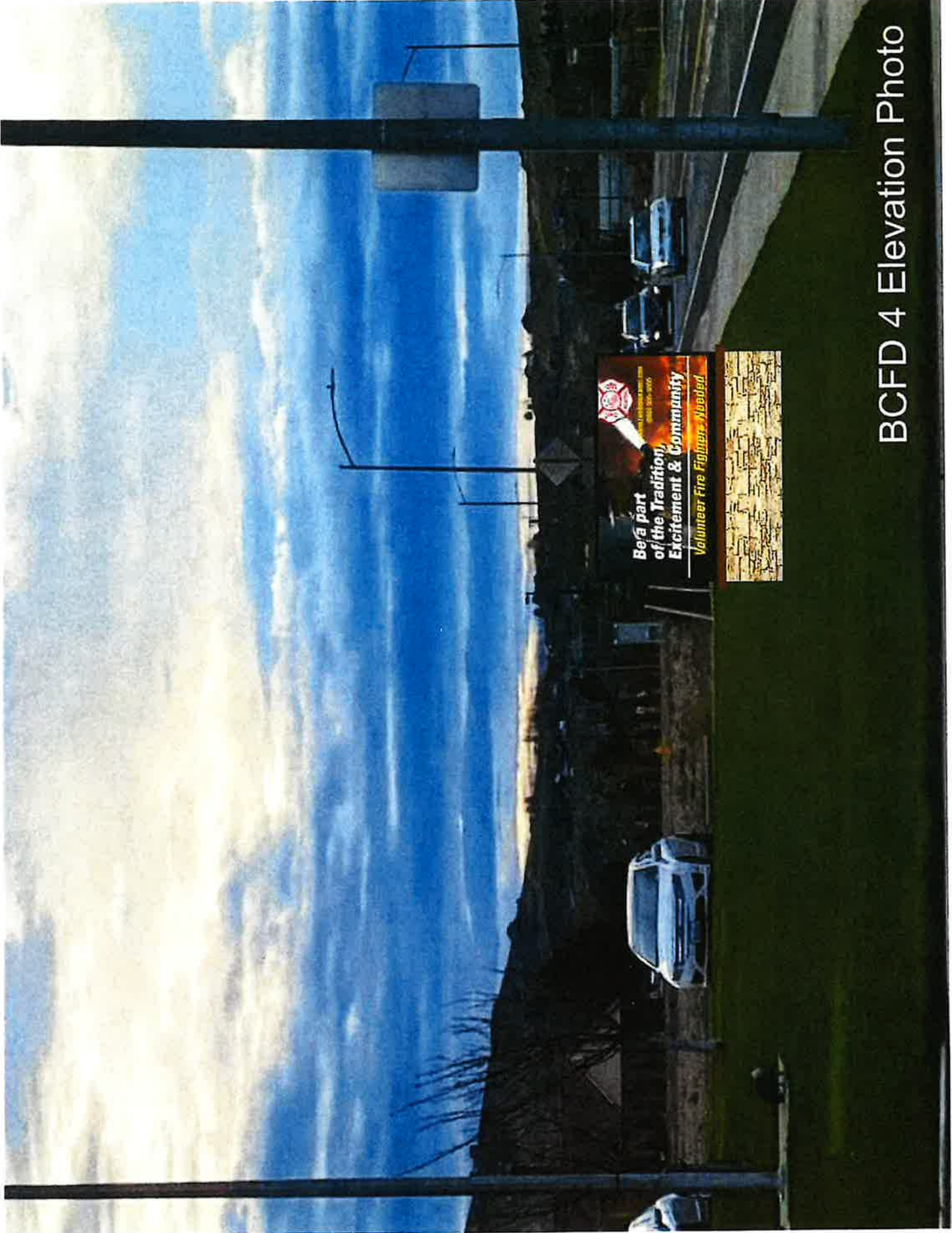
Wall mounted signs with wiring and/or power supplies behind the wall may require access ports, lighting, and catwalks if required by the Electrical inspector. Lighting, access ports and catwalks are not included. Photocells or timers to operate the signs are not included unless listed in the description above.

Price assumes pole sign footings can be excavated without subsurface or concealed conditions, such as utilities, sandy soil, water, caliche rock or any other unforeseen condition that hinders excavation. Additional charges may apply if any of these conditions exist.

Payment terms: 50% down payment of requested upon ordering. Balance billed and due upon completion. Quality Signs reserves the right to progress bill for completed work if completed signs cannot be installed due to unforeseen circumstances not the responsibility of Quality Signs. Credit card payments will be charged a 3% processing fee.

Down Payment Amount: \$ 45,518.82

Quality Signs Rep. Quote Completed by: Diana Martin <i>Diana Martin</i> 1/14/2022	Customer Acceptance: I agree to the above terms and conditions.
Quality Signs Date	Customer Date



BCFD 4 Elevation Photo



Fabricate and install one dual face monument sign with 4'x8' viewable area Watchfire electronic message center. Aluminum top cap on faux stone base. 4" raised concrete pad.



ATTENTION!
 This drawing is a contract and the property of Quality Signs. It is not to be used for any other purpose without the prior written consent of Quality Signs. All dimensions are in feet and inches. Actual colors may vary from the product. Material is subject to change without notice.

CLIENT	Benton County Fire District 4	DATE	12/6/2021	DRAWING #	BCFD 4	SIGNATURE	DATE
LOCATION	WEST RICHLAND, WA	SCALE	1/2" = 1'	SALESPERSON	Diana Martin		

5003 W Brinkley Rd., Kennewick, WA 99338

Phone: 509-586-0585 Fax: 509-628-1399