



BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD AGENDA

February 3, 2022
Zoom Meeting

CALL MEETING TO ORDER

ADDITION TO THE AGENDA

THOSE PRESENT:

FINANCIAL REVIEW

CONSENT AGENDA:

(All matters listed within the Consent Agenda have been distributed to each member of the Board of Commission for reading and study, are considered to be routine, and will be considered or enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.)

- Approval of the Agenda dated 02/03/2022
- Approval of Regular Meeting Minutes dated 01/20/2022
- Approval and pay:
- **Expenditures:**

522 Fire Control	14,963.28
<u>001 General Fund</u>	<u>14,963.28</u>

522 Fire Control	1,660.46
<u>110 EMS Fund</u>	<u>1,660.46</u>

594 Capital Expenditures	45,518.82
<u>401 Construction Fund</u>	<u>45,518.82</u>

Total: 62,142.56

RESOLUTIONS/MOTIONS

- Approval of garage door repair quote

DISTRICT REPORTS

- Union Report
- Volunteer Report
- Logistics Report
- City Liaison Report
- Commissioner's Report
- Fire Chief's Report
- District Secretary's Report

OPEN FORUM DISCUSSION

IMPORTANT DATES

- April 1-3 – Apple Cup, Tricity Raceway
- June 24 – Cool Desert Night
- June 25 – Hogs and Dogs

CORRESPONDENCE

AMBULANCE SERVICE PROGRAM UPDATES

UNFINISHED BUSINESS

- Fire Department Community Assistance, Referrals and Education Services (FDCARES) program
- Station Design Team
- Apparatus Committee
- Volunteer Recruitment
- COVID19
- EMS Levy


NEW BUSINESS

AGENDA ITEMS FOR NEXT MEETING

EXECUTIVE SESSION

ADJOURNMENT:

Attested:

 02/03/22
SLITA BRADLEY, DISTRICT SECRETARY

 2/3/22
MICHAEL VAN BEEK, COMMISSIONER

 2/3/22
GARRETT GOODWIN, COMMISSIONER

 2/3/22
FRED BRINK, COMMISSIONER



BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD MEETING MINUTES

January 20, 2022
Zoom Meeting

CALL MEETING TO ORDER

Commissioner Brink called the meeting to order at 1800 hrs.

ADDITION TO THE AGENDA

- HB 1310

THOSE PRESENT:

Commissioner Fred Brink
Commissioner Michael Van Beek
Commissioner Garrett Goodwin
Fire Chief Paul Carlyle
District Secretary Slita Bradley
Captain Ray Newton

Firefighter Josh Ammann
City Liaison David Fetto
Logistics Ed Caraway
Lieutenant James Longie
Firefighter Cody Winters
Captain Matthew Borschowa

FINANCIAL REVIEW

- Reviewed with no questions

CONSENT AGENDA:

(All matters listed within the Consent Agenda have been distributed to each member of the Board of Commission for reading and study, are considered to be routine, and will be considered or enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.)

- Approval of the Agenda dated 01/20/2022
- Approval of Regular Meeting Minutes dated 01/06/2022
- Approval and pay:
- **Expenditures:**
- **13th month**

522 Fire Control	55,233.46
<u>001 General Fund</u>	<u>55,233.46</u>

Expenditure

522 Fire Control	67,177.03
589 Payroll Clearing	5,882.31
<u>001 General Fund</u>	<u>73,059.34</u>

EFT

522 Fire Control	204,134.67
589 Payroll Clearing	-64,011.53
<u>001 General Fund</u>	<u>140,123.14</u>

KeyBank and DRS

522 Fire Control	15,184.54
589 Payroll Clearing	57,586.19
<u>001 General Fund</u>	<u>72,770.73</u>

Grand Total: 341,186.67

Commissioner Van Beek made a motion to approve the consent agenda, seconded by Commissioner Brink and the motion carried.

RESOLUTIONS/MOTIONS

- Resolution 2022-02 Surplus of Equipment

Commissioner Van Beek made a motion to approve Resolution 2022-02 Surplus of Equipment, seconded by Commissioner Goodwin and the motion carried

- Station 420 Sign quote
 - Chief Carlyle went over the sign quote and its new location. The sign location must be moved due to the potential expansion of Mt Adams view. This sign was not budgeted for and would like an approval from the board. Lieutenant Longie reported that there's a 10-year warrantee and a lifetime technical support. Commissioner Brink asked if the district has control over the design. Lieutenant Longie reported that the district will be able to update the sign ourselves. Commissioner Goodwin concerned about the sprinkler hitting the sign. The district will mention it to the contractor.

Commissioner Brink made a motion to approve the quote for the station 420 sign, seconded by Commissioner Goodwin and the motion carried.

- Approve Commissioner Brink's compensation of \$542.55

Commissioner Van Beek made a motion to approve Commissioner Brink's compensation, seconded by Commissioner Goodwin and the motion carried

DISTRICT REPORTS

- Union Report
 - Lieutenant Longie reported that the meeting went well. They will submit the letter to bargain soon. They are looking forward to a smooth labor negotiation. They have been working on HB1310 responses.
- Volunteer Report
 - No report
- Logistics Report
 - No report
- City Liaison Report
 - No report.
- Commissioner's Report
 - Van Beek about WFCA training
 - Van Beek strategic planning. Goodwin will come back
- Fire Chief's Report
 - He attended the Regional Operations Chiefs meeting. They were working on run cards.
 - He attended the Labor Management meeting and working on ongoing issues.
 - He attended the Executive Officers meeting.
 - He attended the Tri-County Fire Chiefs meeting. Large majority of this meeting was working through charter and bylaw updates
 - He attended the West Richland Chamber Board meeting. There are planning on building more homes in our area.
- District Secretary's Report

- No report

OPEN FORUM DISCUSSION

- No discussions

IMPORTANT DATES

- February 12 – Tri-County Commissioners meeting, Benton 2 at 0900 hrs.

CORRESPONDENCE

- No correspondence.

AMBULANCE SERVICE PROGRAM UPDATES

- Captain Borschowa reported that they were successfully combined OTEP agencies
- Infectious Disease training next week
- Mid-Columbia EMS Council needs an elected official to be assigned. They are virtual meetings, first Monday on every even month.

Commissioner Brink made a motion for Commissioner Van Beek to serve as an alternate to Captain Borschowa, seconded by Commissioner Goodwin and the motion carried.

UNFINISHED BUSINESS

- Fire Department Community Assistance, Referrals and Education Services (FDCARES) program
 - No report
- Station Design Team
 - No report
- Apparatus Committee
 - No updates
- Volunteer Recruitment
 - They completed the EVIP and the structure school. There is one open position for resident firefighter. They are getting ready to start the wildland school. The district is doing well in recruiting volunteers. Other agencies are struggling to recruit more.
- COVID19
 - No report
- EMS Levy
 - The Loomis publication requested a meeting at the first commissioners meeting. Commissioner Van Beek requested the meeting to be at the second meeting if possible.

NEW BUSINESS

- HB 1310
 - The district received an implementation letter from Local 1052 which includes Ballistic gear, Ballistic gear training, policy and policy training. The district has enough gear on the current units to accommodate responders.

Commissioner Van Beek made a motion to move forward with approval of the letter of HB1310, seconded by Commissioner Brink and the motion carried.

AGENDA ITEMS FOR NEXT MEETING

- Fire Department Community Assistance, Referrals and Education Services (FDCARES) program
- Station Design Team

- Apparatus Committee
- Volunteer Recruitment
- COVID19
- EMS Levy

EXECUTIVE SESSION

- No session

ADJOURNMENT:

The meeting was adjourned at 1846 hrs.

Attested:

 02/03/22
SLITA BRADLEY, DISTRICT SECRETARY

 2/3/22
MICHAEL VAN BEEK, COMMISSIONER

 2/3/22
GARRETT GOODWIN, COMMISSIONER

 2/3/22
FRED BRINK, COMMISSIONER

WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 15:48:49 Date: 02/02/2022

02/11/2022 To: 02/11/2022

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
73	02/11/2022	Claims	1	186912	ADVANCE MARKING SYSTEMS	64.06	PASSPORT NAME TAGES (40)
74	02/11/2022	Claims	1	186913	AT&T MOBILITY	87.74	FIRSTNET
75	02/11/2022	Claims	1	186914	CASCADE NATURAL GAS	568.97	STA430 NATURAL GAS
76	02/11/2022	Claims	1	186915	CHARTER COMMUNICATIONS	84.44	STA420 TV
77	02/11/2022	Claims	1	186916	CORWIN FORD	301.37	OIL CHANGE; APP44 SERVICE
78	02/11/2022	Claims	1	186917	HOME DEPOT	376.09	SUPPLIES; STA430 PADLOCK; STA430 HEATERS (6); STA420 MICROWEAVE
79	02/11/2022	Claims	1	186918	LIFE ASSIST	1,813.56	EMS SUPPLIES
80	02/11/2022	Claims	1	186919	LIZ LOOMIS EASL, INC	4,000.00	COMMUNICATION
81	02/11/2022	Claims	1	186920	LN CURTIS & SONS	844.83	FIRE LINE TAPE (3); EQUIPMENT
82	02/11/2022	Claims	1	186921	OVERHEAD DOOR	202.81	STA420 MEDIC DOOR REPAIR
83	02/11/2022	Claims	1	186922	PACIFIC OFFICE AUTOMATION	128.39	STA430 PHONE SERVICE
84	02/11/2022	Claims	1	186923	STERICYCLE	127.81	EMS WASTE DISPOSAL
85	02/11/2022	Claims	1	186924	TIRE FACTORY	58.55	FLAT REPAIR
86	02/11/2022	Claims	1	186925	TOTAL ENERGY MANAGEMENT	1,156.85	HVAC MAINT
87	02/11/2022	Claims	1	186926	TRI-COUNTY FIRE COMMISSIONERS ASSOCIATIO	50.00	2022 ANNUAL FEE
88	02/11/2022	Claims	1	186927	US BANK COPIER LEASE	1,846.36	COPIER LEASE
89	02/11/2022	Claims	1	186928	VERIZON WIRELESS	908.11	CELL SERVICE
90	02/11/2022	Claims	1	186929	WEST RICHLAND RENTALS	270.96	ICE MELT (10)
91	02/11/2022	Claims	1	186930	WILLOW CREEK CONSULTING, INC.	900.00	PROFILE XT FOR CAREER CANDIDATES (6)
92	02/11/2022	Claims	1	186931	ZIPLY FIBER	294.35	STA430 DEDICATED PHONE LINES
93	02/11/2022	Claims	1	186932	ZOLL MEDICAL CORP GPO	878.03	EMS SUPPLIES
71	02/11/2022	Claims	110	147	SYSTEM DESIGN WEST	1,660.46	EMS BILLING (DEC)
72	02/11/2022	Claims	401	5691	QUALITY SIGNS	45,518.82	60% DOWNPAYMENT FOR STA 420 MONUMENT READERBOARD
						14,963.28	
522 Fire Control						14,963.28	
001 General Fund						1,660.46	
522 Fire Control						1,660.46	
110 EMS Fund						45,518.82	
594 Capital Expenditures						45,518.82	
401 Construction Fund						62,142.56	
						62,142.56	Claims: 62,142.56

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

Admin Staff _____ Secretary 

Commissioners   

Approval Date 02/03/2022

2022 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 16:34:40 Date: 02/02/2022

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001 General Fund 01/01/2022 To: 12/31/2022

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 91 00 00 Beginning Balance	1,200,000.00	0.00	1,200,000.00	0.0%
308 Beginning Balances	1,200,000.00	0.00	1,200,000.00	0.0%
310 Taxes				
311 10 00 01 Property Tax	3,675,180.00	0.00	3,675,180.00	0.0%
337 20 00 01 Leasehold Tax	30,000.00	0.00	30,000.00	0.0%
310 Taxes	3,705,180.00	0.00	3,705,180.00	0.0%
330 Intergovernmental Revenues				
331 15 22 81 U.S. Fish & Wildlife Grant	0.00	0.00	0.00	0.0%
331 97 04 40 AFG GRANT	0.00	0.00	0.00	0.0%
331 97 08 34 SAFER Grant	0.00	0.00	0.00	0.0%
333 97 00 01 Federal Indirect Grant From Department Of Homeland Security	0.00	0.00	0.00	0.0%
334 01 30 02 WSP-FF Training	1,000.00	0.00	1,000.00	0.0%
334 04 90 01 State Trauma Grant	1,200.00	0.00	1,200.00	0.0%
334 06 90 04 BVFF Physical Reimb.	1,000.00	0.00	1,000.00	0.0%
335 00 91 01 Energy NW Generation T	32,000.00	0.00	32,000.00	0.0%
337 97 04 40 AFG COST SHARE	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	35,200.00	0.00	35,200.00	0.0%
340 Charges For Services				
341 70 00 05 Resale/Supply Merchandise	0.00	0.00	0.00	0.0%
342 21 00 01 Fire Services, State	39,000.00	0.00	39,000.00	0.0%
342 21 00 02 Fire Services, Federal	0.00	0.00	0.00	0.0%
342 21 00 03 Fire Services, Schools	2,300.00	0.00	2,300.00	0.0%
342 21 00 04 Private Fire Service-Other	0.00	0.00	0.00	0.0%
342 21 00 09 Fire Services, W Rhld	0.00	0.00	0.00	0.0%
340 Charges For Services	41,300.00	0.00	41,300.00	0.0%
350 Fines & Forfeitures				
359 90 00 01 Fines And Penalties	0.00	0.00	0.00	0.0%
350 Fines & Forfeitures	0.00	0.00	0.00	0.0%
360 Investment Interest				
361 11 00 01 Investment Interest	10,000.00	0.00	10,000.00	0.0%
367 11 00 08 Contributions/Donation	0.00	0.00	0.00	0.0%
369 10 05 01 Sale Of Scrap & Junk	0.00	0.00	0.00	0.0%
369 40 00 02 Judgements And Settlements	0.00	0.00	0.00	0.0%
369 91 00 00 Other Miscellaneous Revenue	2,000.00	0.00	2,000.00	0.0%
360 Investment Interest	12,000.00	0.00	12,000.00	0.0%
380 Non Revenues				
389 00 00 01 Suspense- To Be Reclassified	0.00	0.00	0.00	0.0%

2022 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 16:34:40 Date: 02/02/2022

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001 General Fund 01/01/2022 To: 12/31/2022

	Amt Budgeted	Revenues	Remaining	
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380 Non Revenues

389 50 68 04 Refund/Reimbursement	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%

390 Other Revenues

395 10 00 02 Sale Of Fixed Assets	0.00	0.00	0.00	0.0%
395 20 00 01 Comp For Loss Of Assets	0.00	0.00	0.00	0.0%
390 Other Revenues	0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 00 00 01 Transfer In	0.00	0.00	0.00	0.0%
397 00 00 10 Transfer In From 110	1,387,080.00	0.00	1,387,080.00	0.0%
397 00 01 06 Transfer In From 601	0.00	0.00	0.00	0.0%
397 00 01 07 Transfer In From 107	0.00	0.00	0.00	0.0%
397 00 02 01 Transfer In From 202	0.00	0.00	0.00	0.0%
397 00 05 01 Transfer In From 501	0.00	0.00	0.00	0.0%
397 Interfund Transfers	1,387,080.00	0.00	1,387,080.00	0.0%

Fund Revenues:	6,380,760.00	0.00	6,380,760.00	0.0%
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	Amt Budgeted	Expenditures	Remaining	
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522 Fire Control

522 45 43 99 Article 32 MED EMS Training	0.00	0.00	0.00	0.0%
000	0.00	0.00	0.00	0.0%

522 11 10 10 Salary - Comm 1 (Van Beek)	6,500.00	512.00	5,988.00	7.9%
522 11 10 20 Salary-Comm 2 (Goodwin)	6,500.00	256.00	6,244.00	3.9%
522 11 10 30 Salary-Comm 3 (Brink)	6,500.00	384.00	6,116.00	5.9%
522 11 20 10 Benefits - Comm 1 (Van Beek)	630.00	39.16	590.84	6.2%
522 11 20 20 Benefits - Comm 2 (Goodwin)	630.00	19.58	610.42	3.1%
522 11 20 30 Benefits - Comm 3 (Brink)	630.00	29.38	600.62	4.7%
522 11 31 00 Expendable Supplies- Legislative	0.00	0.00	0.00	0.0%
522 11 43 00 Travel-Mileage & Airfare	1,100.00	0.00	1,100.00	0.0%
522 11 43 30 Travel - Per Diem & Lodging	2,500.00	0.00	2,500.00	0.0%
522 11 43 31 Registration Fees	2,000.00	0.00	2,000.00	0.0%

011 Legislative	26,990.00	1,240.12	25,749.88	4.6%
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522 12 10 10 Salary - Administration	316,470.00	23,421.34	293,048.66	7.4%
522 12 10 60 Overtime - Administrative	10,000.00	1,246.14	8,753.86	12.5%
522 12 10 70 Temporary Employees	0.00	0.00	0.00	0.0%
522 12 20 04 HRA Benefits	6,000.00	500.00	5,500.00	8.3%
522 12 20 10 Benefits - Administrative	68,900.00	4,435.05	64,464.95	6.4%
522 12 20 60 Benefits - OT Administration	2,000.00	385.24	1,614.76	19.3%
522 12 20 70 Benefits - Temporary Employees	0.00	0.00	0.00	0.0%
522 12 24 20 Volunteer Pension & Relief Fund	6,000.00	0.00	6,000.00	0.0%
522 12 29 20 Volunteer Recognition	4,000.00	0.00	4,000.00	0.0%
522 12 29 30 Volunteer Association	3,500.00	0.00	3,500.00	0.0%
522 12 31 00 Expendable Office Supplies	3,750.00	0.00	3,750.00	0.0%

2022 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 16:34:40 Date: 02/02/2022

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001 General Fund

01/01/2022 To: 12/31/2022

Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control				
522 12 31 10 Computer Software	3,000.00	0.00	3,000.00	0.0%
522 12 35 00 Office Tools & Equipment	4,000.00	0.00	4,000.00	0.0%
522 12 35 10 Office Computer Equipment	23,000.00	0.00	23,000.00	0.0%
522 12 41 00 Contract Services	96,000.00	10,878.43	85,121.57	11.3%
522 12 41 01 Portable Office Trailer 420	0.00	0.00	0.00	0.0%
522 12 41 02 Contract For Union Negotiation	25,000.00	0.00	25,000.00	0.0%
522 12 41 10 Financial Services Contract(BIAS)	20,000.00	0.00	20,000.00	0.0%
522 12 41 20 Professional Services	10,000.00	0.00	10,000.00	0.0%
522 12 42 00 Phone Service	12,000.00	1,015.12	10,984.88	8.5%
522 12 42 10 Cellular Phone Service	14,000.00	908.11	13,091.89	6.5%
522 12 42 40 Postage	1,500.00	0.00	1,500.00	0.0%
522 12 44 00 Advertising/Notices/Recruiting	1,500.00	0.00	1,500.00	0.0%
522 12 45 00 Equipment Lease/Maint	10,200.00	1,846.36	8,353.64	18.1%
522 12 46 00 District Insurance	70,000.00	0.00	70,000.00	0.0%
522 12 48 00 Repair & Maint. - Office Equip	0.00	0.00	0.00	0.0%
522 12 48 20 WebPage Maintenance	500.00	0.00	500.00	0.0%
522 12 49 00 Memberships/Dues	16,000.00	5,270.00	10,730.00	32.9%
522 12 49 10 Taxes And Irrigation Fees	100.00	0.00	100.00	0.0%
522 12 49 20 State Auditor	11,000.00	0.00	11,000.00	0.0%
012 Administrative	738,420.00	49,905.79	688,514.21	6.8%
522 13 41 00 Levy Publication Services	60,000.00	4,000.00	56,000.00	6.7%
522 13 48 20 Outside Services	0.00	0.00	0.00	0.0%
522 13 49 00 Commissioner Elections	5,000.00	0.00	5,000.00	0.0%
013 Election	65,000.00	4,000.00	61,000.00	6.2%
522 14 41 00 Legal Services	12,000.00	0.00	12,000.00	0.0%
014 Legal	12,000.00	0.00	12,000.00	0.0%
522 15 40 00 Advance Travel/Petty Cash	0.00	0.00	0.00	0.0%
015 Internal Acct	0.00	0.00	0.00	0.0%
522 20 10 10 Mobilization Wages	30,000.00	0.00	30,000.00	0.0%
522 20 20 10 Mobilization Benefits	9,000.00	0.00	9,000.00	0.0%
522 20 24 10 Physicals/Innoculation	63,000.00	0.00	63,000.00	0.0%
522 20 28 00 Uniforms (All Non-PPE)	30,000.00	0.00	30,000.00	0.0%
522 20 31 00 Expendable Incident Supplies	500.00	0.00	500.00	0.0%
522 20 35 00 Tools & Equipment	2,500.00	0.00	2,500.00	0.0%
522 20 35 20 Physical Eval Equipment	0.00	0.00	0.00	0.0%
522 20 41 00 Assessment Fees	6,000.00	0.00	6,000.00	0.0%
522 20 48 00 Uniform Maintenance	1,000.00	0.00	1,000.00	0.0%
020 Operations	142,000.00	0.00	142,000.00	0.0%
522 21 10 10 Salary - Firefighters	1,943,000.00	137,012.59	1,805,987.41	7.1%
522 21 10 71 Overtime - Firefighters	250,000.00	31,560.60	218,439.40	12.6%
522 21 10 80 Resident Reimbursement	120,000.00	6,030.00	113,970.00	5.0%
522 21 10 90 Volunteer Reimbursement	66,000.00	3,712.00	62,288.00	5.6%
522 21 20 04 HRA Benefits	63,000.00	4,250.00	58,750.00	6.7%
522 21 20 10 Benefits - Firefighters	613,260.00	31,038.07	582,221.93	5.1%
522 21 20 71 Benefits - Overtime FF	60,000.00	7,235.89	52,764.11	12.1%
522 21 20 80 Benefits - Resident Reimbursement	6,000.00	461.30	5,538.70	7.7%
522 21 20 90 Benefits - Volunteer	6,000.00	283.98	5,716.02	4.7%

2022 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 16:34:40 Date: 02/02/2022

Page: 4

001 General Fund

01/01/2022 To: 12/31/2022

Expenditures	Amt Budgeted	Expenditures	Remaining		
522 Fire Control					
522 21 28 20	PPE - Protective Clothing	62,000.00	64.06	61,935.94	0.1%
522 21 31 00	Expendable Supplies - Suppression	3,600.00	67.55	3,532.45	1.9%
522 21 31 10	Supplies - Support Service	4,000.00	0.00	4,000.00	0.0%
522 21 35 10	Tools & Equipment -Suppression	5,000.00	777.28	4,222.72	15.5%
522 21 35 11	Hose Replacement	10,500.00	0.00	10,500.00	0.0%
522 21 35 12	Nozzle Replacement	8,700.00	0.00	8,700.00	0.0%
522 21 35 13	Tools - Support Service	5,000.00	0.00	5,000.00	0.0%
522 21 41 00	Professional Services	12,000.00	0.00	12,000.00	0.0%
522 21 48 00	Equipment Repair & Maint	1,550.00	0.00	1,550.00	0.0%
522 21 48 10	Fire Extinguisher Maint	1,600.00	0.00	1,600.00	0.0%
522 21 48 80	SCBA Air Compressor	1,000.00	0.00	1,000.00	0.0%
522 21 48 90	SCBA Repair/Maintenance	2,000.00	0.00	2,000.00	0.0%
021 Suppression		3,244,210.00	222,493.32	3,021,716.68	6.9%
522 24 31 00	Expendable Supplies - Radios	500.00	0.00	500.00	0.0%
522 24 35 00	Non-Expendable Supplies - Radios	27,500.00	0.00	27,500.00	0.0%
522 24 41 00	Dispatch Services	80,460.00	6,848.42	73,611.58	8.5%
522 24 41 10	VHF Maintenance Fee	16,310.00	0.00	16,310.00	0.0%
522 24 48 00	Repair & Maintenance - Radios	3,000.00	0.00	3,000.00	0.0%
024 Communications		127,770.00	6,848.42	120,921.58	5.4%
522 30 31 00	Expendable Supplies-Prevention	6,500.00	0.00	6,500.00	0.0%
522 30 31 10	Smoke Alarm Program	1,000.00	0.00	1,000.00	0.0%
522 30 35 00	Tools & Equipment - Prevention	750.00	0.00	750.00	0.0%
522 30 48 00	Repair & Maintenance - Prevention	0.00	0.00	0.00	0.0%
522 30 48 10	Newsletter/Education Flyers	100.00	0.00	100.00	0.0%
030 Public Information		8,350.00	0.00	8,350.00	0.0%
522 45 31 00	Expendable Supplies - Training	4,500.00	0.00	4,500.00	0.0%
522 45 31 10	Training Computer Software	8,700.00	0.00	8,700.00	0.0%
522 45 35 00	Tools & Equipment - Training	1,800.00	0.00	1,800.00	0.0%
522 45 35 10	Equipment- Wellness Program	7,420.00	0.00	7,420.00	0.0%
522 45 41 00	Professional Service	24,000.00	900.00	23,100.00	3.8%
522 45 43 00	Travel - Mileage & Air(Operations)	3,500.00	0.00	3,500.00	0.0%
522 45 43 01	Travel - Mileage&Air(Admin)	2,400.00	0.00	2,400.00	0.0%
522 45 43 02	Travel - Mileage&Air(Automotive)	0.00	0.00	0.00	0.0%
522 45 43 03	Travel - Mileage&Air(EMS Officer)	6,500.00	597.60	5,902.40	9.2%
522 45 43 10	PerDiem & Lodging(Operations)	8,000.00	0.00	8,000.00	0.0%
522 45 43 11	PerDiem & Lodging(Admin)	6,800.00	0.00	6,800.00	0.0%
522 45 43 12	PerDiem & Lodging(Automotive)	0.00	0.00	0.00	0.0%
522 45 43 13	PerDiem & Lodging(EMS Officer)	8,000.00	500.00	7,500.00	6.3%
522 45 43 20	Registration Fees(Operations)	38,500.00	0.00	38,500.00	0.0%
522 45 43 21	Registration Fees(Admin)	3,500.00	0.00	3,500.00	0.0%
522 45 43 22	Registration Fees(Automotive)	0.00	0.00	0.00	0.0%
522 45 43 23	Registration Fees(EMS Officer)	6,500.00	3,355.00	3,145.00	51.6%
522 45 43 30	Tuition Reimbursement	10,000.00	0.00	10,000.00	0.0%
522 45 48 00	Repair And Maintenance	0.00	0.00	0.00	0.0%
045 Training		140,120.00	5,352.60	134,767.40	3.8%
522 50 31 00	Expendable Supplies -Facilities	7,500.00	270.96	7,229.04	3.6%
522 50 35 00	Tools & Equipment - Facilities	6,000.00	571.37	5,428.63	9.5%
522 50 41 00	Professional Services	0.00	0.00	0.00	0.0%

2022 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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001 General Fund 01/01/2022 To: 12/31/2022

Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control				
522 50 45 00 Lease-Sta 410	5,000.00	202.81	4,797.19	4.1%
522 50 47 10 Electricity	38,000.00	0.00	38,000.00	0.0%
522 50 47 20 Water/Sewer/Natural Gas	20,000.00	568.97	19,431.03	2.8%
522 50 48 00 Repair & Maint. - Facilities	23,000.00	1,156.85	21,843.15	5.0%
050 Facilities	99,500.00	2,770.96	96,729.04	2.8%
522 60 31 00 Expendable Supplies - Automotive	6,600.00	0.00	6,600.00	0.0%
522 60 32 00 Fuels	35,000.00	0.00	35,000.00	0.0%
522 60 35 00 Tools & Equipment - Automotive	2,050.00	0.00	2,050.00	0.0%
522 60 48 00 Repair & Maint. - Automotive	84,750.00	359.92	84,390.08	0.4%
060 Automotive	128,400.00	359.92	128,040.08	0.3%
522 70 31 00 Expendable Supplies - EMS	31,000.00	2,691.59	28,308.41	8.7%
522 70 35 00 Small Tools & Minor Equip	6,000.00	0.00	6,000.00	0.0%
522 70 41 02 EMS Assessment Fee	1,500.00	1,248.52	251.48	83.2%
522 70 41 10 Contract Services - EMS	9,500.00	4,548.28	4,951.72	47.9%
522 70 48 00 Small Tools- Repairs & Maintenance	0.00	0.00	0.00	0.0%
526 22 31 01 Expendable Supplies - ALS	0.00	0.00	0.00	0.0%
070 EMS	48,000.00	8,488.39	39,511.61	17.7%
522 Fire Control	4,780,760.00	301,459.52	4,479,300.48	6.3%
588 Prior Period Adjustment				
585 10 00 01 Other Decreases In Net Cash & Investments - Other Costs Allocations	0.00	0.00	0.00	0.0%
588 Prior Period Adjustment	0.00	0.00	0.00	0.0%
589 Payroll Clearing				
589 90 00 00 Payroll Clearing	0.00	(543.03)	543.03	0.0%
589 90 00 01 Other Non-Expenditures - Suspense	0.00	0.00	0.00	0.0%
589 Payroll Clearing	0.00	(543.03)	543.03	0.0%
591 Debt Service				
591 22 71 02 Capital Lease Principal	0.00	0.00	0.00	0.0%
592 22 83 02 Capital Lease Interest	0.00	0.00	0.00	0.0%
591 Debt Service	0.00	0.00	0.00	0.0%
594 Capital Expenditures				
594 22 63 01 Capital Equipment - AFG Portion	0.00	0.00	0.00	0.0%
594 22 63 02 Capital Equipment - District Matching Portion	0.00	0.00	0.00	0.0%
000	0.00	0.00	0.00	0.0%
594 22 62 00 Capital Building	0.00	0.00	0.00	0.0%
594 22 63 00 Capital Apparatus And Equipment	300,000.00	0.00	300,000.00	0.0%
594 22 64 01 Capital Communications	0.00	0.00	0.00	0.0%

2022 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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001 General Fund

01/01/2022 To: 12/31/2022

Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures				
022 Capital	300,000.00	0.00	300,000.00	0.0%
594 Capital Expenditures	300,000.00	0.00	300,000.00	0.0%
597 Interfund Transfers				
597 00 00 01 Transfers Out To 501	0.00	0.00	0.00	0.0%
597 00 01 04 Transfer Out To 104	0.00	0.00	0.00	0.0%
597 00 01 05 Transfer Out	0.00	0.00	0.00	0.0%
597 00 01 07 Transfers-Out To 107	0.00	0.00	0.00	0.0%
597 00 01 61 Transfer Out To 601	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Expenditures:	5,080,760.00	300,916.49	4,779,843.51	5.9%
Fund Excess/(Deficit):	1,300,000.00	(300,916.49)		

2022 BUDGET POSITION TOTALS

BENTON COUNTY FIRE PROTECTION DIS

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund	<u>6,380,760.00</u>	<u>0.00</u>	<u>0.0%</u>	<u>5,080,760.00</u>	<u>300,916.49</u>	<u>6%</u>
	6,380,760.00	0.00	0.0%	5,080,760.00	300,916.49	5.9%

ACCOUNTS PAYABLE PAID

02/11/2022 To: 02/11/2022

Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
11721	02/11/2022	2022	73	8	ADVANCE MARKING SYSTEMS	64.06	PASSPORT NAME TAGES (40)
	522 21 28 20	PPE - Protective Clothing		001 000 522	General Fund	64.06	PASSPORT NAME TAGES (40)
Invoice							
	I-687660-1					64.06	PASSPORT NAME TAGES (40)
11722	02/11/2022	2022	74	829	AT&T MOBILITY	87.74	FIRSTNET
	522 12 41 00	Contract Services		001 000 522	General Fund	87.74	FIRSTNET
Invoice							
	287286086416X0119202					87.74	FIRSTNET
11723	02/11/2022	2022	75	921	CASCADE NATURAL GAS	568.97	STA430 NATURAL GAS
	522 50 47 20	Water/Sewer/Natural Gas		001 000 522	General Fund	568.97	STA430 NATURAL GAS
Invoice							
	02072022					568.97	STA340 NATURAL GAS
11724	02/11/2022	2022	76	481	CHARTER COMMUNICATIONS	84.44	STA420 TV
	522 12 41 00	Contract Services		001 000 522	General Fund	84.44	STA420 TV
Invoice							
	0006816011422					84.44	STA420 TV
11725	02/11/2022	2022	77	840	CORWIN FORD	301.37	OIL CHANGE; APP44 SERVICE
	522 60 48 00	Repair & Maint. - Automotive		001 000 522	General Fund	103.03	OIL CHANGE
	522 60 48 00	Repair & Maint. - Automotive		001 000 522	General Fund	102.13	APP44 SERVICE
	522 60 48 00	Repair & Maint. - Automotive		001 000 522	General Fund	96.21	APP41 OIL CHANGE
Invoice							
	779015					103.03	OIL CHANGE; APP44 SERVICE
	778998					102.13	OIL CHANGE; APP44 SERVICE
	779551					96.21	OIL CHANGE; APP44 SERVICE
11726	02/11/2022	2022	78	831	HOME DEPOT	88.52	SUPPLIES; STA430 PADLOCK
	522 50 35 00	Tools & Equipment - Facilities		001 000 522	General Fund	88.52	SUPPLIES; STA430 PADLOCK
Invoice							

ACCOUNTS PAYABLE PAID

BENTON COUNTY FIRE PROTECTION DISTRICT #4

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02/11/2022 To: 02/11/2022

Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
				4746-01262022		88.52	SUPPLIES; STA430 PADLOCK
11727	02/11/2022	2022	78	831	HOME DEPOT	287.57	STA430 HEATERS (6); STA420 MICROWEAVE
522 50 35 00	Tools & Equipment - Facilities	001 000 522	General Fund			195.28	STA430 HEATERS (6)
522 50 35 00	Tools & Equipment - Facilities	001 000 522	General Fund			92.29	STA420 MICROWEAVE
Invoice							
	01172022-0921					195.28	STA430 HEATERS (6); STA420 MICROWEAVE
	01242022-4524					92.29	STA430 HEATERS (6); STA420 MICROWEAVE
11742	02/11/2022	2022	79	187	LIFE ASSIST	1,813.56	EMS SUPPLIES
522 70 31 00	Expendable Supplies - EMS	001 000 522	General Fund			1,813.56	EMS SUPPLIES
Invoice							
	1168693					45.12	EMS SUPPLIES
	1166260					1,768.44	EMS SUPPLIES
11745	02/11/2022	2022	80	189	LIZ LOOMIS EASL, INC	4,000.00	COMMUNICATION
522 13 41 00	Levy Publication Services	001 000 522	General Fund			4,000.00	COMMUNICATION
Invoice							
	B4-0222					4,000.00	COMMUNICATION
11728	02/11/2022	2022	81	182	LN CURTIS & SONS	67.55	FIRE LINE TAPE (3)
522 21 31 00	Expendable Supplies - Suppress	001 000 522	General Fund			67.55	FIRE LINE TAPE (3)
Invoice							
	560841					67.55	FIRE LINE TAPE (3)
11743	02/11/2022	2022	81	182	LN CURTIS & SONS	777.28	EQUIPMENT
522 21 35 10	Tools & Equipment -Suppressioi	001 000 522	General Fund			777.28	EQUIPMENT
Invoice							
	562830					208.00	EQUIPMENT
	564198					569.28	EQUIPMENT
11729	02/11/2022	2022	82	841	OVERHEAD DOOR	202.81	STA420 MEDIC DOOR REPAIR
522 50 45 00	Lease-Sta 410	001 000 522	General Fund			202.81	STA420 MEDIC DOOR REPAIR

ACCOUNTS PAYABLE PAID

BENTON COUNTY FIRE PROTECTION DISTRICT #4

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02/11/2022 To: 02/11/2022

Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
Invoice							
25681					STA420 MEDIC DOOR REPAIR	202.81	
11730	02/11/2022	2022	83	885	PACIFIC OFFICE AUTOMATION	128.39	STA430 PHONE SERVICE
522 12 42 00	Phone Service			001 000 522	General Fund	128.39	STA430 PHONE SERVICE
Invoice							
909443					STA430 PHONE SERVICE	128.39	
11741	02/11/2022	2022	72	970	QUALITY SIGNS	45,518.82	60% DOWNPAYMENT FOR STA 420 MONUMENT READERBOARD
594 22 62 01	Building Upgrade			401 000 594	Construction Fund	45,518.82	60% DOWNPAYMENT FOR STA 420 MONUMENT READERBOARD
Invoice							
6383					60% DOWNPAYMENT FOR STA 420 MONUMENT READERBOARD	45,518.82	
11731	02/11/2022	2022	84	625	STERICYCLE	127.81	EMS WASTE DISPOSAL
522 70 41 10	Contract Services - EMS			001 000 522	General Fund	127.81	EMS WASTE DISPOSAL
Invoice							
3005864482					EMS WASTE DISPOSAL	127.81	
11732	02/11/2022	2022	71	680	SYSTEM DESIGN WEST	1,660.46	EMS BILLING (DEC)
522 70 41 00	Ambulance Billing Service Fee			110 000 522	EMS Fund	1,660.46	EMS BILLING (DEC)
Invoice							
20220145					EMS BILLING (DEC)	1,660.46	
11733	02/11/2022	2022	85	672	TIRE FACTORY	58.55	FLAT REPAIR
522 60 48 00	Repair & Maint. - Automotive			001 000 522	General Fund	58.55	FLAT REPAIR
Invoice							
3010361					FLAT REPAIR	58.55	
11734	02/11/2022	2022	86	729	TOTAL ENERGY MANAGEMENT	1,156.85	HVAC MAINT
522 50 48 00	Repair & Maint. - Facilities			001 000 522	General Fund	1,156.85	HVAC MAINT

ACCOUNTS PAYABLE PAID

02/11/2022 To: 02/11/2022

Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
11740 02/11/20222022							
	87	415			TRI-COUNTY FIRE COMMISSIONERS ,	50.00	2022 ANNUAL FEE
522 12 49 00 Memberships/Dues 001 000 522 General Fund 50.00							
11735 02/11/20222022							
	88	931			US BANK COPIER LEASE	1,846.36	COPIER LEASE
522 12 45 00 Equipment Lease/Maint 001 000 522 General Fund 1,846.36 COPIER LEASE							
11736 02/11/20222022							
	89	465			VERIZON WIRELESS	908.11	CELL SERVICE
522 12 42 10 Cellular Phone Service 001 000 522 General Fund 908.11 CELL SERVICE							
11737 02/11/20222022							
	90	375			WEST RICHLAND RENTALS	270.96	ICE MELT (10)
522 50 31 00 Expendable Supplies -Facilities 001 000 522 General Fund 270.96 ICE MELT (10)							
11738 02/11/20222022							
	91	446			WILLOW CREEK CONSULTING, INC.	900.00	PROFILE XT FOR CAREER CANDIDATES (6)
522 45 41 00 Professional Service 001 000 522 General Fund 900.00 PROFILE XT FOR CAREER CANDIDATES (6)							
11739 02/11/20222022							
	92	907			ZIPLY FIBER	294.35	STA430 DEDICATED PHONE LINES
522 12 42 00 Phone Service 001 000 522 General Fund 294.35 STA430 DEDICATED PHONE LINES							

ACCOUNTS PAYABLE PAID

02/11/2022 To: 02/11/2022

Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
Invoice							
	02072022					294.35	STA430 DEDICATED PHONE LINES
11744	02/11/2022	2022	93	396	ZOLL MEDICAL CORP GPO	878.03	EMS SUPPLIES
	522 70 31 00	Expendable Supplies - EMS		001 000 522	General Fund	878.03	EMS SUPPLIES
Invoice							
	3430243					878.03	EMS SUPPLIES
						Total:	62,142.56
Fund							
						001 General Fund	14,963.28
						110 EMS Fund	1,660.46
						401 Construction Fund	45,518.82

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

Steele's Garage Door Repair
719 Jadwin Ave
Richland, WA 99352
(509) 866-4668

Steele's

GARAGE DOOR REPAIR

509.866.4668

Benton Fire District No. 4
2604 Bombing Range Rd
West Richland, WA 99353
(509) 967-2945
Lieutenant James Longie

ESTIMATE

Estimate # 130443

Estimate Date 12/03/2021

Item	Description	Unit Price	Quantity	Amount
Product	14' 2" X 12' 3720 COMPLETE DOOR INTELLICORE, STANDARD WHITE INSULATED, SECTION 5 FULL VISION TORSION, 3" REVERSE ANGLE, 3" ROLLERS STANDARD 15" RADIUS TRACK-SPRING-LOCK	4923.72	4.00	19,694.88
Product	LiftMaster J501L5 Jackshaft Industrial Garage Door Opener	1995.00	3.00	5,985.00
Service	Labor to install a door (including removal and disposal of the old doors)	750.00	4.00	3,000.00
Service	Labor to install an opener (including removal and disposal of the old unit)	500.00	3.00	1,500.00

NOTES: This estimate is good for 14 days. Please call Mark with any questions or concerns at 509-940-7659

	Subtotal	30,179.88
	Total	30,179.88
	Amount Paid	0.00
	Estimate	\$30,179.88